

**Romeo District Library Regular Board Meeting
Graubner Library 7:00 P.M.
April 9, 2025**

1. Call To Order

Servitto-Smith called the meeting to order at 7:00 P.M.

Present: Mike Arcy, Kathy Clark, Bill Grandstaff, JoAnn Marino, Liane Miller, Trese Servitto-Smith

Staff Present: Claire Meeker, Linda Schultz

2. Pledge of Allegiance

3. Public Participation

None

4. Approval of the Agenda

Agenda is accepted and filed as presented.

5. Consent Agenda

a) **Approval of the Minutes**

b) **Approval of Financial Reports**

Consent Agenda is accepted and filed as presented.

6. Director's Report

Meeker gave an overview of items outlined in her director's report.

7. President's/Trustees' Reports

In honor of National Library Worker's Day, Grandstaff thanked the entire RDL staff for all they do.

8. Unfinished Business

a) **Update on Architectural Plans**

Meeker stated that we are pretty set on the architectural plan, but may get reworked as we progress.

The recommendation is to go with McCarthy and Smith. Ground breaking is scheduled for Spring of 2026 and should take 11 months to complete.

9. New Business

a) **Approval of Attorney for Employee Handbook**

Marino moved and Miller supported motion to hire Bruce Lillie to complete an employee handbook for RDL at a cost not to exceed \$15,000.

ROLL CALL:

AYES: Arcy, Clark, Grandstaff, Marino, Miller, Servitto-Smith

NAYS: None

MOTION CARRIED

b) Approval of Construction Manager

Meeker reviewed the role of the construction manager.

Grandstaff moved and Clark supported motion to hire McCarthy and Smith, Inc. as the Construction Manager for the Graubner addition and renovation.

ROLL CALL:

AYES: Arcy, Clark, Grandstaff, Marino, Miller, Servitto-Smith

NAYS: None

MOTION CARRIED

10. Public Participation

None

11. Adjournment

Meeting was adjourned at 7:55 P.M.