



APPROVED MINUTES

Romeo District Library Regular Board Meeting Graubner Library 7:00 P.M. January 10, 2024

1. Call To Order

Servitto-Smith called the meeting to order at 7:00 P.M.

Board Present: Mike Arcy, Kathy Clark, Bill Grandstaff, JoAnn Marino, Liane Miller, Trese Servitto-Smith

Staff Present: Claire Meeker, Linda Schultz

Servitto-Smith introduced new board member, Kathy Clark, replacing Elizabeth Miller.

2. Pledge of Allegiance

3. Public Participation

None

4. Approval of the Agenda

Grandstaff moved and Arcy supported motion to approve the revised agenda of the Regular Board Meeting of January 10, 2024.

AYES: Arcy, Clark, Grandstaff, Marino, Miller, Servitto-Smith

NAYS: None

MOTION CARRIED

5. Consent Agenda

a. Approval of the Minutes

b. Approval of Financial Reports

Miller moved and Grandstaff supported motion to approve the “minutes” portion of the consent agenda.

Marino asked why the dollar amount in Chase was in excess of \$250,000. Meeker stated that the property tax dollars received was higher than anticipated and that another transfer of funds would be made to take the balance under \$250,000.

Marino moved and Miller supported motion to approve the “financial” portion of the consent agenda.

ROLL CALL:

AYES: Arcy, Clark, Grandstaff, Marino, Miller, Servitto-Smith

NAYS: None

MOTION CARRIED

6. Director’s Report

Meeker gave an overview of items outlined in her director’s report. Meeker stated that there are two upcoming trustee training seminars coming up in February for anyone interested. She also stated that the RDL Library of Things is slated for an April introduction.

Marino asked for clarification on the total number of library visits in December 2019 and why that number was asterisked. It was clarified that this number reflected a reduced number of visits due to the people counter at the front door being out of operation.

Meeker stated that she will gather more information regarding signage ordinances from the township based on a suggestion from a patron. She will also update the board on the HVAC rooftop units at the next board meeting.

7. President's/Trustees' Reports

8. Old Business

a. Strategic Plan Update

Meeker reviewed in detail that current status of the RDL Strategic Plan. Once again Servitto-Smith commented on the ease of following due to updates being shown in red.

9. New Business

a. Ad Hoc Committee for Building Expansion

Arcy was concerned that if we are not at 2019 total visits currently, how do we justify an expansion. He also questioned what the committee limits are and what exactly is their job. Meeker stated that it would be the responsibility of the committee to review expansion suggestions/ideas that could be of significant benefit to the library and bring proposals to the board for discussion and approval.

Clark, Marino and Miller volunteered to be members of the Ad Hoc Committee for Building Expansion.

Servitto-Smith moved and Miller supported motion to approve the formation of an Ad Hoc Committee for the possible expansion of Graubner.

AYES: Clark, Grandstaff, Marino, Miller, Servitto-Smith

NAYS: Arcy

MOTION CARRIED

b. Approval of Health Insurance Renewal

Servitto-Smith moved and Miller supported motion to approve the renewal of Blue Care Network for all eligible employees.

AYES: Arcy, Clark, Grandstaff, Marino, Miller, Servitto-Smith

NAYS: None

MOTION CARRIED

10. Public Participation

None

11. Adjournment

At 8:02 P.M., Marino moved and Miller supported motion to adjourn.

AYES: Arcy, Clark, Grandstaff, Marino, Miller, Servitto-Smith

NAYS: None

MOTION CARRIED