

**Romeo District Library Regular Board Meeting/Budget Public Hearing**  
**Graubner Library 7:00 P.M.**  
**July 13, 2021**

**1. Call To Order**

Miller called the meeting to order at 7:00 P.M.

Present: Mike Arcy, Elizabeth Miller, Liane Miller, Trese Servitto-Smith, Polly Wilson  
Absent: Bill Grandstaff  
Staff Present: Claire Lopiccolo, Carla Heck, Linda Schultz

**2. Pledge of Allegiance**

**3. Public Participation**

Elizabeth Miller stated that the motion to appoint the new trustee for Washington Twp. was not done in accordance with the District Library Agreement. The trustee candidate also withdrew when she was informed of Polly Wilson's desire to be reappointed. To be cautious, Polly Wilson will not vote in any motions during this board meeting.

**4. Approval of the Agenda**

Arcy moved and L. Miller supported motion to approve the agenda of the Regular Board Meeting of July 13, 2021 with the following revisions:

Under New Business

Agenda Item 9a      Revise "Approval to Contract Orange Boy's...." to "Discuss Orange Boy's Services...."  
Agenda Item 9b      Revise "Approval to Replace...." to "Discuss Replacement of HVAC Roof...."  
Agenda Item 9b(1)    Revise "Approval to Replace...." to "Discuss Replacement of HVAC Compressors...."

AYES: Arcy, E. Miller, L. Miller, Servitto-Smith

NAYS: None

**MOTION CARRIED**

**5. Consent Agenda**

- a. Approval of the Minutes**
- b. Approval of Financial Reports**

Arcy moved and L. Miller supported motion to approve the consent agenda.

Roll Call:

AYES: Arcy, E. Miller, L. Miller, Servitto-Smith

NAYS: None

**MOTION CARRIED**

**6. Director's Report**

Lopiccolo gave an overview of items outlined in her director's report.

**7. President's/Trustees' Reports**

**a. Suburban Library Cooperative Report**

L. Miller gave an overview of items discussed in the last two SLC meetings.

Servitto-Smith participated in Library Trustee 101 and reviewed items of importance she learned.

**8. Old Business**

None

**9. New Business**

**a. Discussion to Contract OrangeBoy's Services with Presentation from Clark Swanson**

Arcy moved and L. Miller supported motion to approve a three year contract with OrangeBoy for their library management suite software at the cost of \$13,000 in Year 1, \$6,000 in Year 2, and \$6,000 in Year 3.

Roll Call:

AYES: Arcy, E. Miller, L. Miller, Servitto-Smith

NAYS: None

**MOTION CARRIED**

**b. Discuss the Replacement of the HVAC Roof Unit**

**1) Discuss the Replacement of the HVAC Compressors in Roof Unit**

Lopiccolo led the discussion regarding getting the HVAC roof unit and compressors that has failed either repaired or replaced. The board agreed to have Lopiccolo obtain bids for replacement and present at the August meeting.

**10. Public Participation**

Polly Wilson stated that she would like to be reappointed as the library trustee representing Washington Twp. went on stating the reasons why she feels she is qualified and capable of filling this position.

**11. Convene to Closed Session for Director Evaluation per Employee Request**

At 8:25 P.M., Arcy moved and L. Miller supported motion to enter into closed session.

AYES: Arcy, E. Miller, L. Miller, Servitto-Smith

NAYS: None

**MOTION CARRIED**

At 8:45 P.M., L. Miller moved and Arcy supported motion to adjourn closed session and return to the regularly scheduled meeting.

AYES: Arcy, E. Miller, L. Miller, Servitto-Smith

NAYS: None

**MOTION CARRIED**

Arcy moved and L. Miller supported motion to approve a director salary increase per the previously approved contract retroactive to June 4, 2021.

Roll Call:

AYES: Arcy, E. Miller, L. Miller, Servitto-Smith

NAYS: None

**MOTION CARRIED**

**12. Adjournment**

At 8:49 P.M., L. Miller moved and Arcy supported motion to adjourn.

AYES: Arcy, E. Miller, L. Miller, Servitto-Smith

NAYS: None

**MOTION CARRIED**