1. **Call To Order**  
   Miller called the meeting to order at 7:00 P.M.

   **Present:** Mike Arcy (Washington Twp.), Bill Grandstaff (Romeo), Elizabeth Miller (Romeo), Liane Miller (Bruce Twp.), Polly Wilson (Washington Twp.)

   **Staff Present:** Claire Lopiccolo (Oxford), Carla Heck (Rochester), Linda Schultz (Washington Twp.)

2. **Pledge of Allegiance**  
   Due to video conferencing, board refrained from reciting.

3. **Public Participation**  
   None

4. **Approval of the Agenda**  
   Grandstaff moved and Wilson supported motion to approve the agenda of the Regular Board Meeting of March 10, 2021.

   **AYES:** Arcy, Grandstaff, E. Miller, L. Miller, Wilson
   **NAYS:** None
   **MOTION CARRIED**

5. **Consent Agenda**  
   a. **Approval of the Minutes**  
   b. **Approval of Financial Reports**

   Wilson moved and Grandstaff supported motion to approve the consent agenda.

   **Roll Call:**  
   **AYES:** Arcy, Grandstaff, E. Miller, L. Miller, Wilson  
   **NAYS:** None  
   **MOTION CARRIED**

6. **Director’s Report**  
   Lopiccolo spoke to the passing of Trustee, Ralph Musilli, on February 23, 2021. She then gave an overview of the balance of items outlined in her director’s report. Lopiccolo stated that an additional item not included in the director’s report was the discovery of a 1927 time capsule found at the old Romeo Middle School on Prospect. It contained items such as documents from the 1800’s, toys, and other miscellaneous items. It is now located at the Romeo Community Archives.

7. **President’s/Trustees’ Reports**  
   E. Miller asked the board members to forward to her or to Claire Lopiccolo any recommendations they may have for a replacement trustee to represent Bruce Twp.

   a. **Suburban Library Cooperative Report**  
   L. Miller attended the February 25th SLC board meeting. She stated the main topics discussed were that Tammy Turgeon is working on a state wide Amazon account for all libraries and the on-going web site development.
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8. Old Business
   None

9. New Business
   a. Social Media Policy
      Wilson moved and Grandstaff supported motion to approve the new Social Media Policy as presented.

      AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson
      NAYS: None
      MOTION CARRIED

   b. Public Library Financial Management Cohort
      Wilson moved and L. Miller supported motion to approve the library director’s participation in Public Library Financial Management Cohort through the Library of Michigan.

      AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson
      NAYS: None
      MOTION CARRIED

   c. Strategic Plan Draft
      Lopiccolo requested feedback from board members on the draft of the Strategic Plan provided in the board packet. Arcy suggested adding a line item for Grants and Donations.

   d. Lawn Care and Snow Removal Contract
      L Miller moved and Arcy supported motion to approve a three-year contract with R. White Services for lawn care and snow removal.

      Roll Call:
      AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson
      NAYS: None
      MOTION CARRIED

10. Public Participation
    None

11. Convene to Closed Session for Discussion of Legal Matter
    At 7:40 P.M., Grandstaff moved and Arcy supported motion to enter into closed session.

    AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson
    NAYS: None
    MOTION CARRIED

    Grandstaff moved and Arcy supported motion to approve the minutes of closed session

    AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson
    NAYS: None
    MOTION CARRIED
11. **Convene to Closed Session for Discussion of Legal Matter Cont.**
   At 8:27 P.M., Grandstaff moved and L. Miller supported motion to end closed session and return to the regularly scheduled board meeting.
   
   AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson
   NAYS: None
   
   **MOTION CARRIED**

12. **Adjournment**
   At 8:28 P.M., L. Miller moved and Grandstaff supported motion to adjourn.
   
   AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson
   NAYS: None
   
   **MOTION CARRIED**