

**Romeo District Library Regular Board Meeting
Via ZOOM Virtual Meeting 7:00 P.M.
March 10, 2021**

1. Call To Order

Miller called the meeting to order at 7:00 P.M.

Present: Mike Arcy (Washington Twp.), Bill Grandstaff (Romeo), Elizabeth Miller (Romeo),
Liane Miller (Bruce Twp.), Polly Wilson (Washington Twp.)

Staff Present: Claire Lopiccolo (Oxford), Carla Heck (Rochester), Linda Schultz (Washington Twp.)

2. Pledge of Allegiance

Due to video conferencing, board refrained from reciting.

3. Public Participation

None

4. Approval of the Agenda

Grandstaff moved and Wilson supported motion to approve the agenda of the Regular Board Meeting of March 10, 2021.

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED

5. Consent Agenda

a. Approval of the Minutes

b. Approval of Financial Reports

Wilson moved and Grandstaff supported motion to approve the consent agenda.

Roll Call:

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED

6. Director's Report

Lopiccolo spoke to the passing of Trustee, Ralph Musilli, on February 23, 2021. She then gave an overview of the balance of items outlined in her director's report. Lopiccolo stated that an additional item not included in the director's report was the discovery of a 1927 time capsule found at the old Romeo Middle School on Prospect. It contained items such as documents from the 1800's, toys, and other miscellaneous items. It is now located at the Romeo Community Archives.

7. President's/Trustees' Reports

E. Miller asked the board members to forward to her or to Claire Lopiccolo any recommendations they may have for a replacement trustee to represent Bruce Twp.

a. Suburban Library Cooperative Report

L. Miller attended the February 25th SLC board meeting. She stated the main topics discussed were that Tammy Turgeon is working on a state wide Amazon account for all libraries and the on-going web site development.

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8. Old Business

None

9. New Business

a. Social Media Policy

Wilson moved and Grandstaff supported motion to approve the new Social Media Policy as presented.

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED

b. Public Library Financial Management Cohort

Wilson moved and L. Miller supported motion to approve the library director's participation in Public Library Financial Management Cohort through the Library of Michigan.

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED

c. Strategic Plan Draft

Lopiccolo requested feedback from board members on the draft of the Strategic Plan provided in the board packet. Arcy suggested adding a line item for Grants and Donations.

d. Lawn Care and Snow Removal Contract

L Miller moved and Arcy supported motion to approve a three-year contract with R. White Services for lawn care and snow removal.

Roll Call:

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED

10. Public Participation

None

11. Convene to Closed Session for Discussion of Legal Matter

At 7:40 P.M., Grandstaff moved and Arcy supported motion to enter into closed session.

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED

Grandstaff moved and Arcy supported motion to approve the minutes of closed session

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED

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11. Convene to Closed Session for Discussion of Legal Matter Cont.

At 8:27 P.M., Grandstaff moved and L. Miller supported motion to end closed session and return to the regularly scheduled board meeting.

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED

12. Adjournment

At 8:28 P.M., L. Miller moved and Grandstaff supported motion to adjourn.

AYES: Arcy, Grandstaff, E. Miller, L. Miller, Wilson

NAYS: None

MOTION CARRIED