



Approved Minutes of the
Romeo District Library
Regular Board Meeting
May 9, 2018

BOARD PRESENT:

Debra Beauvais, Bill Grandstaff, Gary Kopp, Elizabeth Miller, Dan Walker

STAFF PRESENT:

Marion Lusardi, Carla Heck, Linda Schultz

BOARD ABSENT:

Polly Wilson

Call To Order: Library Board President, Elizabeth Miller, called the meeting to order in the Graubner Library, located at 65821 Van Dyke, Washington, MI at 6:30 P.M.

Public Participation:

Carey Weibel, RDL patron, stated that she would like to take on the responsibility of caring for the butterfly garden at the library. She would also like to donate a tree in honor her mother, Judy Weibel, former RDL board and garden club member. The board agreed and thanked her for her time and generosity.

Approval of the Agenda and Consent Agenda:

Grandstaff moved and Beauvais supported motion to approve the agenda of the regular board meeting and consent agenda with the following revision:
Under Item 5, Director's Report, pull the 2018-2019 draft budget and capital outlay (5D5, 5D6 and 5D7) from consent agenda.

APPROVED

AYES: Beauvais, Grandstaff, Kopp, Miller, Walker

NAYS: None

MOTION CARRIED

Lusardi and Heck gave a detailed overview of the 2018-2019 draft budget and capital outlay which was pulled from the consent agenda.

Old Business:

None

NONE

New Business:

a. Strategic Plan:

Grandstaff moved and Walker supported motion to approve revisions to the Strategic Plan as presented.

APPROVED

AYES: Beauvais, Grandstaff, Kopp, Miller, Walker

NAYS: None

MOTION CARRIED



b. Credit Card Policy:

Beauvais moved and Grandstaff supported motion to approve the Credit Card Policy as proposed for the transaction of library business.

APPROVED

AYES: Beauvais, Grandstaff, Kopp, Miller, Walker

NAYS: None

MOTION CARRIED

c. Bill Payment Policy:

Kopp moved and Grandstaff supported motion to adopt the Bill Payment Policy as proposed for the transaction of library business.

APPROVED

AYES: Beauvais, Grandstaff, Kopp, Miller, Walker

NAYS: None

MOTION CARRIED

d. Bids For New Copiers:

Kopp moved and Grandstaff supported motion to approve a 60 month lease with Premier Business Products for three new copiers as presented.

APPROVED

AYES: Beauvais, Grandstaff, Kopp, Miller, Walker

NAYS: None

MOTION CARRIED

e. Beauvais moved and Kopp supported motion to approve the computer purchases as proposed for maintaining a high level of customer service and technical quality.

APPROVED

Public Participation:

Miller stated that Brian Mortimore will have a salary study and questions to be used during the director interviews by end of day May 10th.

Adjournment:

At 8:00 P.M., Kopp moved and Grandstaff supported motion to adjourn.

ADJOURNMENT

A handwritten signature in blue ink, appearing to read "Dan Walker", is written over a horizontal line.

Dan Walker, Secretary