

**Romeo District Library Board Meeting
Graubner Library 6:30 P.M.
February 14, 2018**

APPROVED MINUTES

| | | | VOTE | | | | | | |
|-------------|---|--|--------------------|-----------|------------|-----------|---------|---------|---------|
| | | | Vice President | Secretary | Trustee | President | Trustee | Trustee | |
| Agenda Item | | | Motion /Discussion | Beauvais | Grandstaff | Kopp | Miller | Walker | Wilson |
| I | Call to Order | Meeting called to order at 6:30 P.M. Board Present: Grandstaff, Kopp, Miller, Walker, Wilson Board Absent: Beauvais Staff Present: McNaughton, Schultz, Williams | | | | | | | |
| II | Pledge of Allegiance | | | | | | | | |
| III | Introductions | None | | | | | | | |
| IV | Approval of the Agenda | Kopp moved and Wilson supported motion to approve the agenda of the regular board meeting of February 14, 2018. MOTION CARRIED | Absent | Aye | Motion | Aye | Aye | Aye | Support |
| V | Approval of the Minutes | Wilson moved and Grandstaff supported motion to approve the minutes of the January 10, 2017 regular board meeting. MOTION CARRIED | Absent | Support | Aye | Aye | Aye | Aye | Motion |
| VI | Public Participation | None | | | | | | | |
| VII | Financial Issues and Reports | A check register and an open items report were distributed. | | | | | | | |
| | 1-2. Approval of Vouchers/ Receipts | Grandstaff moved and Wilson supported motion to approve vouchers in the amount of \$94,428.37 and receipts in the amount of \$869,927.91. MOTION CARRIED | Absent | Motion | Aye | Aye | Aye | Aye | Support |
| VIII | Report of the President | | | | | | | | |
| | 1. Municipality Reports | Miller and Grandstaff gave a library update at the last Village of Romeo board meeting. | | | | | | | |
| | 2. Trustee Reports/Comments | Board members commented on the past month's meetings and activities. Miller stated that there will be a FOML Trustee Alliance Workshop on March 9 th . She requested that all board members make an effort to attend. | | | | | | | |
| IX | Report From Friends of the Library | No report this month from Friends. | | | | | | | |

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| | Agenda Item | Motion /Discussion | Beauvais | Grandstaff | Kopp | Miller | Walker | Wilson |
| X | Director's Report | McNaughton gave overview of items outlined in the director's report. The Strategic Plan should be ready for review at the March board meeting. Kopp left board meeting at 7:16 P.M. McNaughton agreed to email to board members all of Kopp's previous questions regarding the library's financial reports and the corresponding answers provided by RDL Finance Manager, Kelly Williams. Williams will answer any questions at the March meeting that board members may have. The board will then vote to consider this item closed or continue with further discussion. | | | | | | |
| XI | Old Business 1. Graubner's Children's Room Renovation Update – Preliminary Budget | Tabled until the March board meeting. | | | | | | |
| XIII | New Business 1. Renewal of Contract-R. White 2. Renewal of Contract-Systemp 3. Motion to Enter Into Closed Session | Wilson moved and Grandstaff supported motion to renew the contract with R. White as presented. <u>Roll Call:</u> Ayes: Grandstaff, Walker, Miller, Wilson Nays: None MOTION CARRIED McNaughton stated that he would like to go out for bid due to significant increases. This item is tabled until completion of bid process. At 7:40 P.M., Wilson moved and Walker supported motion to enter into closed session to discuss library director contract. <u>Roll Call:</u> Ayes: Grandstaff, Walker, Miller, Wilson Nays: None MOTION CARRIED At 8:50 P.M., Wilson moved and Grandstaff supported motion to adjourn closed session and return to the regular board meeting. MOTION CARRIED | Absent | Support | Absent | Aye | Aye | Motion |
| | | | Absent | Aye | Absent | Aye | Support | Motion |
| | | | Absent | Support | Absent | Aye | Aye | Motion |

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| | | | Beauvais | Grandstaff | Kopp | Miller | Walker | Wilson |
| | Agenda Item | Motion /Discussion | | | | | | |
| XIV | Public Participation | None | | | | | | |
| XV | Adjournment | At 8:51 P.M., Grandstaff moved and Wilson supported motion to adjourn. MOTION CARRIED | Absent | Support | Absent | Aye | Aye | Motion |