

**Romeo District Library Board Meeting  
Graubner Library 6:30 P.M.  
November 8, 2017**

**APPROVED MINUTES**

			VOTE					
			Vice President	Secretary	Trustee	President	Trustee	Trustee
	Agenda Item	Motion /Discussion	Beauvais	Grandstaff	Kopp	Miller	Walker	Wilson
<b>I</b>	<b>Call to Order</b>	Meeting called to order at 6:30 P.M. Board Present: Beauvais, Grandstaff, Kopp, Miller, Walker, Wilson Staff Present: McNaughton, Schultz, Williams						
<b>II</b>	<b>Pledge of Allegiance</b>							
<b>III</b>	<b>Introductions</b>	None						
<b>IV</b>	<b>Approval of the Agenda</b>	Grandstaff moved and Wilson supported motion to approve the agenda of the regular board meeting of November 8, 2017. <b>MOTION CARRIED</b>	Aye	Motion	Aye	Aye	Aye	Support
<b>V</b>	<b>Approval of the Minutes</b>	Beauvais moved and Kopp supported motion to approve the minutes of the October 11, 2017 regular board meeting. <b>MOTION CARRIED</b>	Motion	Aye	Support	Aye	Aye	Aye
<b>VI</b>	<b>Public Participation</b>	None						
<b>VII</b>	<b>Financial Issues and Reports</b>	A check register, open items and financial reports were distributed.						
	1-2. Approval of Vouchers/ Receipts	Beauvais moved and Wilson supported motion to approve vouchers in the amount of \$53,082.80 and receipts in the amount of \$7,474.61. <b>MOTION CARRIED</b>	Motion	Aye	Aye	Aye	Aye	Support
<b>VIII</b>	<b>Report of the President</b>							
	1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities.						
<b>IX</b>	<b>Report From Friends of the Library</b>	No report this month.						
<b>X</b>	<b>Director's Report</b>	McNaughton gave overview of items outlined in the director's report.						
<b>XI</b>	<b>Monthly Policy Review</b>	Policy For Review: <i>Universal Right to Free Expression</i>  Policy was reviewed and approved as currently written.						

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<b>XII</b>	<b>Old Business</b> 1. Strategic Plan	McNaughton passed out a hard copy of the demographic analysis conducted by Epic-MRA for review and discussion at the next strategic plan committee meeting scheduled for November 14 <sup>th</sup> .						
<b>XIII</b>	<b>New Business</b> 1. Kezar Community Archives Scanner Proposal	Stacie Guzzo gave a presentation on the benefits of obtaining a BookDrive Mark 2 Scanner for the Kezar Community Archives.  Grandstaff moved and Wilson supported motion to approve the purchase of the BookDrive Mark 2 scanner system at a cost not to exceed \$32,000.  <u>Roll Call:</u> Ayes: Beauvais, Grandstaff, Miller, Wilson Nays: Kopp, Walker <b>MOTION CARRIED</b>	Aye	Motion	Nay	Aye	Nay	Support
	2. Employee Dental Insurance Renewal for 2018	Beauvais moved and Grandstaff supported motion to renew the 2018 employee dental insurance with Delta Dental as presented at an annual cost of \$7,845.72.  <u>Roll Call:</u> Ayes: Beauvais, Grandstaff, Kopp, Miller, Walker, Wilson Nays: None <b>MOTION CARRIED</b>	Motion	Support	Aye	Aye	Aye	Aye
<b>XIV</b>	<b>Public Participation</b>	None						
<b>XV</b>	<b>Adjournment</b>	At 7:55 P.M., Beauvais moved and Kopp supported motion to adjourn. <b>MOTION CARRIED</b>	Motion	Aye	Support	Aye	Aye	Support