

**Romeo District Library Board Meeting  
Graubner Library 6:30 P.M.  
April 12, 2017**

**APPROVED MINUTES**

			VOTE					
			Vice President	Trustee	Secretary	Trustee	Treasurer	President
	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Grandstaff	Kopp	Meloeny	Miller
<b>I</b>	<b>Call to Order</b>	Meeting called to order at 6:30 P.M. Board Present: Detkowski, Grandstaff, Kopp, Meloeny Late Arrival: Miller Staff Present: Boerman, McNaughton, Schultz						
<b>II</b>	<b>Pledge of Allegiance</b>							
<b>III</b>	<b>Introductions</b>	None						
<b>IV</b>	<b>Approval of the Agenda</b>	Grandstaff moved and Meloeny supported motion to approve the agenda of the regular board meeting of April 12, 2017 with the following revision: Under Item XIII, New Business, delete #3, Motion to enter into closed session to discuss staff member Filippa Genovese. <b>MOTION CARRIED</b>	Aye	Aye	Motion	Aye	Support	Absent
<b>V</b>	<b>Approval of the Minutes</b>	Grandstaff moved and Kopp supported motion to approve the minutes of the March 8, 2017 regular board meeting. <b>MOTION CARRIED</b>	Aye	Aye	Motion	Support	Aye	Absent
<b>VI</b>	<b>Public Participation</b>	State Representative, Pete Lucido, gave an overview of this year's Summer Reading Contest.						
<b>VII</b>	<b>Financial Issues and Reports</b> 3-4. Approval of Vouchers/ Receipts	The check register and an additional Open Items report were passed out.  Grandstaff moved and Meloeny supported motion to approve vouchers in the amount of \$121,564.70 and receipts in the amount of \$697,761.70. <b>MOTION CARRIED</b>	Aye	Aye	Motion	Aye	Support	Absent
<b>VIII</b>	<b>Report of the President</b> 1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities.						
<b>IX</b>	<b>Report From Friends of the Library</b>	No report from Friends this month.						
<b>X</b>	<b>Director's Report</b>	McNaughton gave overview of items outlined in the director's report.						

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		<p>Regarding the additional painting required as part of the Graubner lobby renovation:</p> <p>Kopp moved that we go out for an incremental change to the original quote in an amendment and solicit bids from the three respondents for the incremental work only.</p> <p><b>MOTION RESCINDED</b></p> <p>The company awarded the contract for painting the Graubner lobby will be requested to provide the cost for the additional incremental work only. This item will be added to the agenda of the Special Board Meeting on April 25<sup>th</sup> where the added cost will be reviewed for approval.</p>							
<b>XI</b>	<b>Monthly Policy Review</b>	<p>Policy For Review: <i>Investment Policy</i></p> <p>Meloeny moved and Beauvais supported motion to approve the Investment Policy as written with the following revision: Under Purpose, currently reads...."maximum security with while..." Change to read...."maximum security while..." Also, under Delegation of Authority To Make Investments, currently reads...."who with the Finance Committee and the approval..." Change to read...."who with the Finance Committee (if established), and the approval....."</p> <p><b>MOTION CARRIED</b></p>	Support	Aye	Aye	Aye	Motion	Aye	
<b>XII</b>	<b>Old Business</b> 1. Graubner Lobby	<p>Beauvais moved and Grandstaff supported motion to amend the August 10, 2016 approved lobby renovation of \$55,265.00 to include the amount of \$4,849.00 to cover study room furniture bringing the revised total to \$60,115.00</p> <p><b>MOTION CARRIED</b></p> <p>Roll Call: Ayes: Beauvais, Detkowski, Grandstaff, Kopp, Meloeny, Miller Nays: None</p>	Motion	Aye	Support	Aye	Aye	Aye	
<b>XIII</b>	<b>New Business</b> 1. Chris DeBear	<p>Chris DeBear, Library Design, gave an overview of potential improvements for the Children's Services room.</p>							

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	2. Financial Software Review	<p>Grandstaff moved and Meloeny supported motion to approve Library Design as the contractor for the Graubner Children’s Services room improvements. <b>MOTION CARRIED</b></p> <p>Beauvais moved and Meloeny supported motion to approve a three year contract with Abraham &amp; Gaffney as the RDL auditor for 2017, 2018 and 2019. <b>MOTION CARRIED</b></p> <p>Roll Call: Ayes: Beauvais, Detkowski, Grandstaff, Kopp, Meloeny, Miller Nays: None</p>	Aye	Aye	Motion	Aye	Support	Aye	
			Motion	Aye	Aye	Aye	Aye	Support	Aye
<b>XIV</b>	<b>Public Participation</b>	None							
<b>XV</b>	<b>Adjournment</b>	<p>At 7:58 P.M., Beauvais moved and Grandstaff supported motion to adjourn. <b>MOTION CARRIED</b></p>	Motion	Aye	Support	Aye	Aye	Aye	