

<p>Romeo District Library Regular Meeting</p> <p>Wednesday, March 10, 2010</p> <p>Graubner Library 65821 Van Dyke Washington, Michigan 48095</p> <p>MINUTES</p>	<p>APPROVED MINUTES</p>
<p>President Kathleen Eubank called the meeting to order at 7:04 pm.</p> <p><b>Members present:</b> Kathleen Eubank, Carol Marshall, Elizabeth Miller, Michael Pohlod, Anna Reiz, Stephanie Sochowicz</p> <p><b>Members absent:</b> None</p> <p><b>Employees present:</b> Library Director Mary Elizabeth Harper and Donna Picklo, Administrative Assistant as recording secretary. Also Ben Pollock, RDL Facilities Manager</p> <p><b>Others Present:</b> Susan Brockmann, Bruce Twp. Clerk and accounting manager for RDL; Debra Beauvais, Bruce Twp. resident; Russell Reiterman, Bruce Twp. resident; David Miller, Romeo resident</p>	<p>CALL TO ORDER</p>
<p><b>AGENDA: Motion by Pohlod, support by Reiz to approve agenda as amended.</b></p> <p><b>IX. Old Business</b></p> <p>    <b>b. Easter closing</b></p> <p><b>X. New Business</b></p> <p>    <del>c. Director's annual review</del> (tabled until April meeting)</p> <p>    <b>c. Organizational chart</b></p> <p><b>AYES: ALL</b> <b>NAYS: NONE</b> <b>ABSENT: NONE</b></p>	<p>APPROVAL OF AGENDA</p> <p>MOTION CARRIED</p>
<p><b>APPROVAL OF MINUTES: Motion by Pohlod, support by Marshall to approve the minutes of January 13, 2010 Board of Trustees meeting as presented.</b></p> <p><b>AYES: ALL</b> <b>NAYS: NONE</b> <b>ABSENT: NONE</b></p> <p><b>PUBLIC PARTICIPATION</b> None</p> <p><b>FINANCIAL REPORT/INVESTMENTS: Pohlod stated that there will need to be a budget amendment in order to have funds in the account to pay Bruce for accounting services. Brockmann clarified that \$15,000 will be moved from Department 852 into</b></p>	<p>APPROVAL OF MINUTES January 13<sup>th</sup> BOARD OF TRUSTEES</p> <p>MOTION CARRIED</p> <p>PUBLIC PARTICIPATION</p> <p>FINANCIAL REPORT/INVESTMENTS</p>

<p>Department 855 to cover retiree health premiums. Pohlod wants to invest monies separately in the Edward Jones account. Pohlod requested to invest monies separately with Edward Jones or other banking institutions to be fully insured under Public Act 20 for up to \$250,000 for each investment.</p> <p>Motion by Pohlod, support by Reiz to approve February and March financials as presented.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> <p>BUDGET AMENDMENT: Motion by Pohlod, support by Marshall to approve budget amendments as submitted in the amount of \$50,850 for revenues and the same for expenditures.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p>	<p>MOTION CARRIED</p> <p>BUDGET AMENDMENT</p> <p>MOTION CARRIED</p>
<p><b>BILLS AND SALARIES:</b> Motion by Pohlod, support by Miller to approve the February and March bills and salaries as presented.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p>	<p>BILLS AND SALARIES</p> <p>MOTION CARRIED</p>
<p><b>DIRECTOR'S REPORT:</b> Director Harper reported: staff in-service was effective, requiring patrons to present library card is going well; all 3 communities approved block grant request; RFP for lawn bid opening will be 6 pm Monday, March 22nd; next Action for Earth event is March 21 artwork collection; April 25<sup>th</sup> is the AfE clean- up day; Coop is having computer issues; Annual Report was distributed to Board members; State Aid is still pending; Friends purchased new projector and the meeting room wall was painted to be used as large screen.</p>	<p>DIRECTOR'S REPORT</p>
<p><b>OLD BUSINESS:</b> <b>BOARD TRAINING:</b> Marshall shared DVD on Board training and information regarding Michigan Library Association annual conference in November 2010.</p> <p>Motion by Miller, support by Sochowicz to schedule Board training with RDL attorney prior to April 14<sup>th</sup> Board meeting at 6:00 pm.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p>	<p>OLD BUSINESS BOARD TRAINING</p> <p>MOTION CARRIED</p>

<b>EASTER CLOSING: Motion by Reiz, support by Miller to close the Library on Easter Sunday.</b>  <b>AYES: ALL</b> <b>NAYS: NONE</b> <b>ABSENT: NONE</b>	<b>EASTER SUNDAY CLOSING</b>  <b>MOTION CARRIED</b>
<b>NEW BUSINESS:</b> <b>CIRCULATION POLICY</b>  <b>Motion by Miller, support by Sochowicz to charge non-residents (of Bruce, Romeo, Washington) \$1 per DVD, Blu-ray and video game.</b>  <b>AYES: Eubank, Miller, Pohlod, Sochowicz</b> <b>NAYS: Marshall, Reiz</b> <b>ABSENT: NONE</b>  Charging non-residents policy will begin May 15, 2010.  Discussion regarding limiting number of media that can be checked out to be revisited next month.  <b>POLICY REVIEW/UPDATES: Motion to by Sochowicz, support by Pohlod to approve meeting room policy with changes and the meeting room application form.</b>  <b>AYES: ALL</b> <b>NAYS: NONE</b> <b>ABSENT: NONE</b>  <b>ORGANIZATIONAL CHART:</b> Marshall distributed an organizational chart to Board Members via email, omitting director. Miller questioned both the development and the distribution.	<b>NEW BUSINESS</b> <b>CIRCULATION POLICY</b>  <b>MOTION CARRIED</b>    <b>MEETING ROOM</b>  <b>MOTION CARRIED</b>  <b>ORGANIZATIONAL CHART</b>
<b>COMMENTS:</b> None	<b>COMMENTS</b>
<b>ADJOURNMENT: Motion by Marshall, support by Pohlod to adjourn at 8:10 pm.</b>  <b>AYES: ALL</b> <b>NAYS: NONE</b> <b>ABSENT: NONE</b>	<b>ADJOURNMENT</b>  <b>MOTION CARRIED</b>
_____ <b>Stephanie Sochowicz , Secretary</b> <b>Date</b>  _____ <b>Donna Picklo, Recording Secretary</b> <b>Date</b>	