

**Romeo District Library Board Meeting
Graubner Library 7:00pm
December 10, 2014**

APPROVED MINUTES

			VOTE					
			Vice President	Secretary	Trustee	Trustee	Treasurer	President
	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Fortuna	Grandstaff	Meloeny	Miller
I	Call to Order	Meeting called to order at 7:00 P.M. Present: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Staff Members Present: Boerman, McNaughton, Schultz						
II	Pledge of Allegiance							
III	Introductions	None						
IV	Approval of the Agenda	Grandstaff moved and Meloeny supported motion to approve the agenda of the regular board meeting of December 10, 2014. MOTION CARRIED	Aye	Aye	Aye	Motion	Support	Aye
V	Approval of the Minutes	Detkowski moved and Grandstaff supported motion to approve the minutes of the November 12, 2014 regular board meeting. MOTION CARRIED	Aye	Motion	Aye	Support	Aye	Aye
VI	Public Participation	None						
VII	Financial Issues and Reports	Updated open items report, check register, and summary of disbursements were passed out.						
	1. Approval of Vouchers	Beauvais moved and Grandstaff supported motion to approve vouchers in the amount of \$92,189.55. MOTION CARRIED	Motion	Aye	Aye	Support	Aye	Aye
	3. Approval of Receipts	Beauvais moved and Grandstaff supported motion to approve receipts in the amount of \$5,293.43. MOTION CARRIED	Motion	Aye	Aye	Support	Aye	Aye

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VIII	Report of the President 1. Committee Reports Bill Grandstaff, SLC Personnel Committee Finance Committee	There was no SLC meeting held this month. Will be covered under Item #1 under Old Business Will be covered under Item #2 under Old Business						
IX	Report From Friends of the Library	Jean Viviano stated that that the Grand Opening for the Used Book Store at Graubner is December 13 from 10:00 AM to 6:00 PM. Friends will be having a Books for Children sale on December 20 from 10:30 AM to 1:30 PM at the Kezar Library. Their next meeting will be Monday, December 23 at Graubner.						
X	Director's Report	McNaughton gave an overview of items in the director's report that was included in the board packet. McNaughton stated that he would like to work with Library Design as consultants for renovations in the front lobby. The cost for this service is under \$3,000 and there is no obligation to work with Library Design beyond the consulting if RDL chooses to move forward with another company. The consulting fees would be deducted from the total project cost should RDL select Library Design as the firm to complete the actual project. McNaughton requested permission to waive the written quotes process and continue working with Library Design directly. Beauvais moved and Grandstaff supported motion to waive the bidding process for consulting fees associated with renovations of the Graubner front lobby. MOTION CARRIED	Motion	Aye	Aye	Support	Aye	Aye
XI	Old Business 1. Approval of Director Six Month Evaluation Forms	McNaughton completed his self-evaluation and the board will have their individual evaluations completed by December 19. A meeting is scheduled on December 22 at which time a summary will be prepared for the January board meeting.						

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XI	Old Business Cont.							
	1. Approval of Director Six Month Evaluation Forms Cont	Fortuna made a motion on behalf of the Personnel Committee to approve the Director's six month evaluation forms as submitted to the board. MOTION CARRIED	Aye	Aye	Motion	Aye	Aye	Aye
	2. Finance Committee to Set Date for Facilities Mgr. Presentation & Budget Amend	Finance Committee did not meet this month. They will schedule a meeting by the second week in January, 2015.						
XII	New Business							
	1. Technology Update Presentation by Blevins	William Blevins, Operations Manager, gave a presentation on some of the new technology recently installed at the library. He stated that the new phone system has been installed. Graubner and Kezar are now on the same system. Blevins is working on a new web site that will accommodate the format of mobile phones. He also gave an overview of Hoopla, a video, movie, e-book, streaming service that will be available in the Spring.						
	2. Closed Session	At 7:53 P.M., Meloeny moved and Detkowski supported motion to enter into closed session to discuss the pending litigation in the matter of Charter Township of Washington v. Romeo District Library, Macomb County Circuit Court Case No. 2014-002585-CZ. MOTION CARRIED	Aye	Support	Aye	Aye	Motion	Aye
		At 9:12 P.M., Meloeny moved and Beauvais supported motion to adjourn closed session and resume the open meeting of the regularly scheduled board meeting. MOTION CARRIED	Support	Aye	Aye	Aye	Motion	Aye
		Fortuna moved and Meloeny supported motion to approve the minutes from closed session. MOTION CARRIED	Aye	Aye	Motion	Aye	Support	Aye
		Detkowski moved and Fortuna supported motion to direct the RDL attorney to proceed towards summary disposition having found no legal or practical option or reasons. MOTION CARRIED	Aye	Motion	Support	Aye	Aye	Aye

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XIII	Public Participation	None						
XIV	Adjournment	At 9:15 P.M., Grandstaff moved and Meloeny supported motion to adjourn. MOTION CARRIED	Aye	Aye	Aye	Motion	Support	Aye