

**Romeo District Library Board Meeting
Graubner Library 7:00pm
March 10, 2014**

APPROVED MINUTES

			VOTE					
			Vice President	Trustee	Trustee	Trustee	Treasurer	President
	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Fortuna	Grandstaff	Meloeny	Miller
I	Call to Order	Meeting called to order at 7:00 P.M. Present: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Staff Members Present: Boerman, Schultz						
II	Pledge of Allegiance							
III	Introductions	None at this time.						
IV	Approval of the Agenda	Detkowski requested that agenda item IX, Director's Report, be postponed until the April board meeting when Linda Sickles can speak in person regarding its content. Grandstaff moved and Meloeny supported motion to approve the agenda of the regular board meeting of March 10, 2014, with the following revision. Move agenda item (2) FOML Trustee Workshop April 4, 2014 currently under VII Report of the President, to item (2) under XI, New Business. MOTION CARRIED	Aye	Nay	Aye	Motion	Support	Aye
V	Approval of the Minutes	Grandstaff moved and Beauvais supported motion to approve the minutes of the February 10, 2014 regular board meeting. MOTION CARRIED	Support	Aye	Aye	Motion	Aye	Aye
VI	Financial Issues and Reports							
	1. Report by Business Mgr. Concerning Library Finances	Updated open items report, check register, and summary of disbursements were passed out.						
	2. Approval of Vouchers	Detkowski moved and Grandstaff supported motion to approve vouchers in the amount of \$72,603.96. MOTION CARRIED	Aye	Motion	Aye	Support	Aye	Aye
	3. Approval of Receipts.	Grandstaff moved and Meloeny supported motion to approve receipts in the amount of \$256,628.18. MOTION CARRIED	Aye	Aye	Aye	Motion	Support	Aye

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VII	Agenda Item	Motion /Discussion						
	Report of the President							
	1. Committee Reports Bill Grandstaff, SLC	There was no SLC meeting in the month of February.						
	Personnel Committee	There was no Personnel Committee meeting in the month of February.						
	Finance Committee	Meloeny gave a summary of items discussed in the Finance Committee. A list of capital expenditures were put into categories of what needs to be completed now, what items need to be done in the near future and what items are highly desirable but can wait. It was agreed to put together a group of RDL employees to propose potential changes to the layout of the library as a result of the carpet installation.						
		The board agreed that the Personnel Committee will work with Sickles to develop a policy for non-union compensation.						
	2. FOML Trustee Workshop	Grandstaff stated he would like to attend. Balance of discussion moved to New Business.						
	3. Trustee Bylaws and Officer Responsibilities	Miller stated this discussion will be postponed until May when the Policy Committee reconvenes.						
VIII	Report From Friends of the Library	Donna Folland stated they are in the process of setting up their committees. Their primary focus is the garden walk. Their next board meeting is on March 17 with a social immediately following. They intend to have four socials per year directly after a board meeting.						
IX	Director's Report	Linda Sickles wrote her Director's Report prior to her leave and it was included in the board packet.						
		William Blevins is working on the quarterly newsletter, which should be ready for mailing beginning of April.						
		Detkowski moved and Fortuna supported motion to approve expenditures not to exceed \$4,999 for mailing of the quarterly newsletter.	Aye	Aye	Aye	Aye	Aye	Aye
		Roll Call: Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Nays: None MOTION CARRIED						

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IX	Director's Report Cont.	Miller announced that Kathy Fannon has been selected to fill the vacant position of Adult/Teen Services Department Head effective March 17 th .						
X	Old Business 1. Update From Bradbury/ Gossage/Sager 2. Road Sign	Miller stated that as long as names of potential candidates are in the hands of the search committee, they are not subject to FOIA. Once the names reach the board, they are open to FOIA. Meloeny stated that Ben Pollock is in the process of obtaining bids. All bids are due April 1 st . The Finance Committee will select and make a recommendation to the board on April 14. The recommendation will then be taken to the zoning board on April 17 to request a deviation due to the larger size of the sign. Pollock will submit the application to get on the zoning board agenda.						
XI	New Business 1. Communication From Washington Twp. Supervisor 2. FOML	Miller suggested that the library host a joint workshop with all three communities in attendance. Miller stated that she would contact Lance Werner to be the guest speaker to cover District Library Law. Miller moved and Grandstaff supported motion that the Romeo District Library Board hosts an informational joint workshop on District Library Law by Lance Werner, Kent District Library Director, on Tuesday, March 18, 2014 at 6:00 P.M. MOTION CARRIED Beauvais moved and Grandstaff supported motion for the Romeo District Library to become members of the Friends of Michigan Libraries. MOTION CARRIED	Aye	Aye	Aye	Support	Aye	Motion
XII	Public Participation	None						
XIII	Adjournment	At 8:29 P.M., Detkowski moved and Meloeny supported motion to adjourn. MOTION CARRIED	Aye	Motion	Aye	Aye	Support	Aye