VOTE Vice Secretary Trustee Treasurer President Trustee President Miller Beauvais Collins Fortuna Lenaway Meloeny Motion/Discussion Agenda Item Meeting called to order at 7:03 P.M. Call to Order Members Present: Beauvais, Collins, Fortuna, Lenaway, Meloeny, Miller Members Absent: None Staff Present: Valvi-Hax, Schultz, Keppler II Pledge of Allegiance None III Introductions Motion Ave Meloeny moved and Lenaway supported motion to approve the agenda of the regular Aye Ave Aye Support IV Approval of the Agenda board meeting of June 13, 2012. MOTION CARRIED Support Motion Aye Aye Aye Miller moved and Meloeny supported motion to approve the minutes of the Aye V Approval of the Minutes May 9, 2012 board meeting with the following corrections: Page 7 under New Business (4), change the first word "The" to "They". On Page 8 Item 3, change agenda item from "Expanded Hours a Kezar" to "Expanded Hours At Kezar". Also change second sentence in first paragraph from "10-0" to "10-9." MOTION CARRIED VI Financial Issues and Reports An updated check register and additional open items report was distributed highlighting 1. Report By The Director And Business Manager those items added after board packets were sent out. In the future, if an amount listed on Concerning Library Finances the Open Items Report is being funded by grant monies, it will be indicated in the notes portion of that line item. We are continuing to work with the software company on reporting, as we are looking for reports that will provide us with all necessary data without having to be exported and manipulated in Excel. In reviewing the capital asset listing and the software's capital asset module, the Business Manager and Director have decided to maintain the listing on Excel. As all operational items are up to date in the new system and reporting modification is our last open item, we can officially say that the software implementation is complete. There will be one final budget amendment presented at the June 20th Public Budget Hearing prior to the end of the fiscal year. Revenues are currently exceeding budget. Expenditures appear to be over budget. However, this is due to the MERS payment for the unfunded portion of the Defined Benefit plan. If this payment were removed from total expenditures, the percentage of expenditures to date is 82%, which is slightly below the expected percentage. The upcoming budget amendment will account for the MERS payment, as well as any other more current estimates. Aye Aye Support Aye Beauvais moved and Lenaway supported motion to approve vouchers in the amount of Motion Ave \$80,056,68. 2. Approval of Vouchers MOTION CARRIED Motion Aye Aye Ave Support Ауе Meloeny moved and Beauvais supported motion to approve receipts in the amount of 3. Approval of Receipts \$111.586.62. MOTION CARRIED

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VII Report of the Board President 1. Committee Reviews: Reports	Collins attended a ribbon cutting ceremony for the Romeo Trailside Park. It was also attended by the Bruce and Washington Township board members. She commented on what a great time it was for kids and families. Fortuna attended the Washington Twp. Arts and Orchards Festival. He stated that while the art show was a bit smaller than last year, it was moved up front where it was more visible. Valyi-Hax will meet with Fortuna and Lenaway to discuss opportunities for RDL to be involved in this event next year. Collins stated that she and Beauvais met and the list of comments and suggestions for the director's six-month evaluation are being consolidated and should be available tomorow. They are meeting again this Friday.						
VIII Report From Friends of the Library	Jean Viviano stated that advertising indicates a favorable response to the upcoming Garden Walk on July 14, 2012. Tickets are \$10 in advance and \$12 the day of the walk. The book sale on June 9th was well attended and sales were good. They are very pleased with the results.						
IX Director's Report	I. Update regarding Kezar's antique clock and benches: Ben received three quotes from companies, and Valyi-Hax decided to select Fan & Clock in Macomb as the vendor to repair the clock since the price quoted is near the lowest price, the company is closer, and the time frame to get the clock returned was a bit quicker. Company	t					

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Agenda Item IX Director's Report Cont.	II. Valyi-Hax gave the Board a staff breakdown so they know how many employees RDL has. Administration: 3 (Director, Admin., Business Mgr.) Supervisors: 5 (Circulation, Youth Svcs., Kezar, Tech. Svcs., Facilities) Librarians: 6 (Graubner: Youth and Adult) Circ., Graubner: 6 (All are part-time) Circ., Kezar: 2 (Both are part-time) Tech Services: 3 Pages: 3 Regular Staff 26 Substitutes: 9* Total: 35 *These include both circulation and librarian substitutes. A large pool of substitutes is desirable since they are usually called in at the last minute, and it can take several tries to find someone who is available to work on short notice. III. An update from MLA reports that new funding this year from the State of Michigan includes \$800,000 to support business databases in MeL and \$762,300 in increased funding for state aid to libraries. In addition, MLA successfully lobbied to reinstate renaissance zone funding - \$1,500,000 for public libraries and \$3,500,000 for community colleges. Overall, this was an excellent budget year for libraries in Michigan.	Beauvais					
Department Reports Adult Services	The department had a busy month hosting programs and preparing for the Summer Reading Program, beginning June 11th. Kathy's Tuesday Bookgroup had 10 participants discussing "How to Be Good "by Nick Hornby. Glen's "Titanic" program was a success with 30 people attending. "Healthy Summer Salads" drew 15 participants. Fran Salvatore had an interesting selection of salads that she prepared and the results were delicious. Several of the participants requested her return to the Library. Heather monitored the Dungeons and Dragons group twice this month with 7 players attending. They are an enthusiastic group who enjoy meeting at the Library. The group hopes to be able to continue playing through the summer months. Heather also attempted to hold an Alternative Book Club that had a focus on the genres of Science Fiction, Fantasy, and Horror. Unfortunately only two people attended the program.	:					

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IX	Directors's Report Cont.							 -
	Department Reports Adult Services Cont.	Heather has been soliciting merchant donations/participation for Family Fun Day on July 21st. She has lined up several area merchants (i.e. Jimmy Johns is donating 300 sandwiches, Simply Bliss Massage will be here giving free chair massages, Citizen's Bank will be giving away swag, Kroger has donated \$20 worth of bottled water, and author Jin Price will be here promoting her books and the writing workshop she will be holding for the teens) and service groups. Adult Services proctored two students on six final exams this month.						
	Children's Services	The Magical History Tour had 6 attendees discussing The Maid by Cutter. Their cooperation with Macomb Family Services and the Literacy Playgroup is going to continue into May. This month they had a parenting class/play group. Macomb Family Services held a parenting class in one room while trained child care workers were with the children in the other room. 17 parent/children attended the parenting class. The other three weeks they had a total of 85 people join in the fun. This group is learning the facets of play and literacy with a sprinkling of parenting. They read a book, do a physical activity and a craft to reinforce words, letters and story patterns. If there is a meltdown with any child the Family Services facilitator shows appropriate parenting techniques for that child's age range. With a grant from Macomb Literacy Partners, Rosco the Clown performed his early literacy program. They had 107 people attend the program. Each child received a free book from Great Parents/Great Start Macomb. They held a Mother's Day Craft and had 46 children make a present for their mother/grandmother. Their evening Family Storytime was a big hit with 13 attendees. Their programming for the month was 7 programs with a total of 261 attendees.						
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Directors's Report Cont. 1. Department Reports Technical Services	All the public computers and two staff computers have been replaced at the Kezar Library. Free Comic Book Day on May 5th was well attended with 169 people of all ages picking up free comic books. Upcoming movies scheduled are Sherlock Holmes: A Game of Shadows on June 16th at 1:00 P.M. and 3:30 P.M., and The Artist on July 7th at 12:00 P.M., 2:00 P.M. and 4:00 P.M. There is also a showing of Batman Begins on July 18th and The Dark Knight on July 19th leading up to the theatrical release of The Dark Knight Rises on July 20th. Another Family Movie Night is scheduled for Tuesday August 14th at 6:00 P.M. showing The Lorax. A showing of The Hunger Games is scheduled for August 18th. There will be a used computer sale on Saturday, September 15th.						
2. Special Report From Kezar Library	They are very excited about offering patrons 6 days of service. They hope that coinciding the new hours with the beginning of summer reading and the summer walking traffic will drive the door count up while people are adjusting to the new schedule. Additionally, being open on Fridays gives their patrons another day and also allows them to look toward the future and add additional hours at night through the week. In this way they will be able to offer patrons additional hours, instead of finding out that night hours don't work and have to take them away. Kezar will also have a new staff member. Chuck Schacht will be at Kezar full time. This gives Kezar not only his expertise with storytime, children's programming, and children's literature, but with his experience at adult readers advisory and his knowledge of music. They are very excited to have Chuck at Kezar and have already been talking about some of the great programs that they would like to do at the library and within the community that will now be feasible with another staff member. Also, having another staff member allows both of them off desk time that will allow them to complete and implement some of the projects that they have. The staff has been working on adding more adult non-fiction into the collection. Their collection will still focus on popular non-fiction — best sellers and the types of materials that traditionally do very well at Kezar, such as gardening, cookbooks, crafts, and history. They have also brought back the juvenile non-fiction collection. They will be focusing their efforts on building a juvenile non-fiction collection that is for entertainment, meaning they will not be buying non-fiction materials that supplement school curriculum. They just do not have the space or the money and Graubner has an excellent collection for supporting grade school children.						

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IX	<u> </u>	Sue Kane from Kane's Town Hall Antiques will be coming to talk about What's Collectible Now on Thursday, June 28th, and on June 30th at 11:30, Farmer Nate from Upland Hills farms will be coming to talk about his new book for kids and hopes to bring baby pygmy goats. Additionally, Narlock has been speaking with the DIA speaker's bureau – who does programming for free- and was hoping to bring one of their docents in to talk about flowers and plants in art the week of the Garden Walk but the woman was out of town. She is waiting to hear back from the person who will speak about the creation of the DIA, which she has tentatively scheduled for August. The Michigan Buffalo Soliders will be at Kezar at the end of July. Narlock will investigate the possibility of them bringing their horses. Vanessa from the new Radical Recycling has a couple of projects ready to go for a program that they will be doing with her in August.	Boadhai	·				
х	Public Participation	None						
XI	Otd Business 1. Revised 2011-2012 Budget	The budget amendment approved at the May meeting has been input into the system. There will be a budget amendment at the June 20th budget hearing as well. Once the fiscal year ends on 6/30/12, the Board will not be able to make any more amendments. In future years, the administration and Finance Committee will have one budget amendment around the middle of the fiscal year and a second amendment in June.						
	Expanded Hours at Kezar	The new hours, effective July 2, 2012 for Kezar will be as follows: Monday-Thursday (11am-7pm); Friday (10am-6pm); Saturday (10am-2pm). Another full-time librarian will be present at Kezar and the librarians have begun discussing projects and programs to offer to the patrons there.						
	3. Self-Check Machines	Valyi-Hax strongly feels that the decision to bring in self-check machines should be done thoughtfully and strategically. Therefore, she proposed to have this be one of the Technology discussion items when the board begins its strategic planning process. If the group decides that this is a direction to pursue, the library will look to acquire a self-check machine by June 30, 2013 (end of next fiscal year).						
	Current Retirees and Health Care	The library has received a letter from Butzel, Long which contains attorney-client privileged information.	:					
XII	New Business							
	1. 2012-2013 Budget (draft)	Valyi-Hax passed out a draft of the 2012-2013 budget.						
	2. Negotiation Discussion	At 8:08 P.M., Miller moved and Beauvais supported motion to go into executive session for preparation of contract negotiations. MOTION CARRIED	Support	Aye	Ауө	Aye	Aye	Motion
XII	Adjournment	Miller moved and Beauvais supported motion to adjourn at 9:37 P.M. MOTION CARRIED	Support	Aye	Aye	Aye	Aye	Motion
				<u> </u>			<u> </u>	