

**Romeo District Library Board Meeting
Graubner Library 6:30 P.M.
October 11, 2017**

APPROVED MINUTES

			VOTE					
			Vice President	Secretary	Trustee	President	Trustee	Trustee
	Agenda Item	Motion /Discussion	Beauvais	Grandstaff	Kopp	Miller	Walker	Wilson
I	Call to Order	Meeting called to order at 6:30 P.M. Board Present: Grandstaff, Kopp, Miller, Wilson Board Absent: Beauvais, Walker Staff Present: McNaughton, Schultz, Williams						
II	Pledge of Allegiance							
III	Introductions	None						
IV	Approval of the Agenda	Grandstaff moved and Wilson supported motion to approve the agenda of the regular board meeting of October 11, 2017. MOTION CARRIED	Absent	Motion	Aye	Aye	Absent	Support
V	Approval of the Minutes	Kopp moved and Wilson supported motion to approve the minutes of the September 13, 2017 regular board meeting. MOTION CARRIED	Absent	Aye	Motion	Aye	Absent	Support
VI	Public Participation	None						
VII	Financial Issues and Reports 1-2. Approval of Vouchers/ Receipts	A check register and open items report was distributed. Kelly Williams was introduced to the board as the library's new financial manager replacing Michelle Boerman who resigned. Grandstaff moved and Wilson supported motion to approve vouchers in the amount of \$88,711.07 and receipts in the amount of \$4,836.78. MOTION CARRIED	Absent	Motion	Aye	Aye	Absent	Support
VIII	Report of the President 1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities.						
IX	Report From Friends of the Library	No report this month.						
X	Director's Report	McNaughton gave overview of items outlined in the director's report. A Strategic Planning Meeting will be held at Kezar on October 24 th at 1:00 P.M.						

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XI	Monthly Policy Review	Policy For Review: <i>Social Security Number Privacy</i> Policy was reviewed and approved as currently written.						
XII	Old Business 1. Strategic Plan a. EPIC-MRA Presentation b. Next Steps	John Cavanagh, Epic-MRA, presented the results of the public survey conducted. A written, more in-depth report will be provided at a later date. The timeline for the Strategic Plan is outlined in detail in the Director's Report.						
XIII	New Business 1. Kezar Community Archives Scanner Proposal	Tabled until the November board meeting.						
XIV	Public Participation	None						
XV	Adjournment	At 7:28 P.M., Grandstaff moved and Wilson supported motion to adjourn. MOTION CARRIED	Absent	Motion	Aye	Aye	Absent	Support