

**Romeo District Library Board Meeting
Graubner Library 6:30 P.M.
March 8, 2017**

APPROVED MINUTES

			VOTE					
			Vice President	Trustee	Secretary	Trustee	Treasurer	President
	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Grandstaff	Kopp	Meloeny	Miller
I	Call to Order	Meeting called to order at 6:30 P.M. Board Present: Detkowski, Grandstaff, Meloeny, Miller Board Absent: Beauvais, Kopp Staff Present: McNaughton, Schultz						
II	Pledge of Allegiance							
III	Introductions	None						
IV	Approval of the Agenda	Meloeny moved and Grandstaff supported motion to approve the agenda of the regular board meeting of March 8, 2017. MOTION CARRIED	Absent	Aye	Support	Absent	Motion	Aye
V	Approval of the Minutes	Grandstaff moved and Detkowski supported motion to approve the minutes of the February 8, 2017 regular board meeting. MOTION CARRIED	Absent	Support	Motion	Absent	Aye	Aye
VI	Public Participation	None						
VII	Financial Issues and Reports 3-4. Approval of Vouchers/ Receipts	The check register and an additional Open Items report were passed out. Meloeny moved and Grandstaff supported motion to approve vouchers in the amount of \$99,596.05 and receipts in the amount of \$357,198.83. MOTION CARRIED	Absent	Aye	Support	Absent	Motion	Aye
VIII	Report of the President 1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities. All board members are encouraged to attend the opening of the Romeo Community Archive on April 29 th from 3:00-6:00 PM.						
IX	Report From Friends of the Library	No report from Friends this month.						
X	Director's Report	McNaughton gave overview of items outlined in the director's report.						
XI	Monthly Policy Review	Policy For Review: <i>Historical Scope Formation Policy</i> Meloeny moved and Detkowski supported motion to rename policy to Romeo District Library Foundation Document, update mission statement and organizational chart. MOTION CARRIED	Absent	Support	Aye	Absent	Motion	Aye

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XII	Old Business 1. Strategic Plan - Consultants a. In Flux b. Sam McBane Mulford	A workshop to discuss proposals and next steps will be scheduled prior to the next board meeting.							
XIII	New Business 1. Children’s Services Dept. Presentation 2. Financial Software Review	Deborah Motley gave an overview of ideas of how to reconfigure the Children’s room. McNaughton proposed using QuickBooks as the new accounting/financial software for the library beginning with the new fiscal year in July, 2017. The current system, Computrain, will run concurrently until the end of the calendar year at which time it will no longer be available. Detkowski moved and Meloeny supported motion to approve using QuickBooks as the new financial software beginning July 1, 2017. MOTION CARRIED	Absent	Motion	Aye	Absent	Support	Aye	
XIV	Public Participation	None							
XV	Adjournment	At 7:53 P.M., Detkowski moved and Grandstaff supported motion to adjourn. MOTION CARRIED	Absent	Motion	Support	Absent	Aye	Aye	