

**Romeo District Library Board Meeting
Graubner Library 6:30 P.M.
February 8, 2017**

APPROVED MINUTES

			VOTE						
			Vice President	Trustee	Secretary	Trustee	Treasurer	President	
Agenda Item			Motion /Discussion	Beauvais	Detkowski	Grandstaff	Kopp	Meloeny	Miller
I	Call to Order	Meeting called to order at 6:30 P.M. Board Present: Beauvais, Detkowski, Grandstaff, Kopp, Miller, Meloeny Staff Present: Boerman, McNaughton, Schultz							
II	Pledge of Allegiance								
III	Introductions	Dawn Lovrovich, UBS Financial Services was introduced.							
IV	Approval of the Agenda	Detkowski moved and Grandstaff supported motion to approve the agenda of the regular board meeting of February 8, 2017. MOTION CARRIED	Aye	Motion	Support	Aye	Aye	Aye	
V	Approval of the Minutes	Grandstaff moved and Meloeny supported motion to approve the minutes of the January 11, 2017 regular board meeting. MOTION CARRIED	Aye	Aye	Motion	Aye	Support	Aye	
VI	Public Participation	None							
VII	Financial Issues and Reports 1. UBS Financial Services 2. 2016-2017 Mid-Year Budget Review 3-4. Approval of Vouchers/ Receipts	Dawn Lovrovich gave an overview of the past year investments and overall performance. McNaughton stated that the library is on track with no major concerns. The check register and an additional Open Items report were passed out. Detkowski moved and Grandstaff supported motion to approve vouchers in the amount of \$78,843.44 and receipts in the amount of \$728,188.43. MOTION CARRIED	Aye	Motion	Support	Aye	Aye	Aye	
VIII	Report of the President 1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities.							
IX	Report From Friends of the Library	No report from Friends this month.							

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Motion /Discussion																
X	Director's Report	McNaughton gave overview of items outlined in the director's report.														
XI	Monthly Policy Review	<p>Policy For Review: <i>Kezar Archival Policies</i></p> <p>Stacie Guzzo reviewed each newly drafted policy.</p> <p>Detkowski moved and Grandstaff supported motion to approve the Kezar archival policies as presented. MOTION CARRIED</p>	Aye	Motion	Support	Aye	Aye	Aye								
XII	Old Business 1-2. Approval of Dental and Vision Insurance for 2017	<p>Motion as stated on page 3 of the December 14, 2016 approved minutes reads: "Kopp moved and Beauvais supported motion to approve renewal of dental and vision as presented in the amount of \$2,202.84 for dental and \$1,152.72 for vision".</p> <p>Detkowski moved and Kopp supported motion to amend the December 14, 2016 motion to read as follows: "Kopp moved and Beauvais supported motion to approve renewal of dental and vision as presented".</p> <p><u>Roll Call:</u> Ayes: Beauvais, Detkowski, Grandstaff, Kopp, Meloeny, Miller Nays: None MOTION CARRIED</p>	Aye	Motion	Aye	Support	Aye	Aye								
XIII	New Business 1. Open/Award Bid for Graubner Lobby Paint Project	<p>Four sealed bids for painting of the Graubner lobby were opened. Total cost for each bid is as follows:</p> <table style="margin-left: 40px;"> <tr> <td>Divine Painting</td> <td>\$2,800</td> </tr> <tr> <td>Gotta Paint</td> <td>\$3,320</td> </tr> <tr> <td>Saving Painting</td> <td>\$8,650</td> </tr> <tr> <td>Thompsons Custom Painting</td> <td>\$2,400</td> </tr> </table> <p>Detkowski moved and Kopp supported motion to approve the Gotta Paint bid of \$3,320 contingent upon agreement of applying two coats of paint.</p>	Divine Painting	\$2,800	Gotta Paint	\$3,320	Saving Painting	\$8,650	Thompsons Custom Painting	\$2,400	Aye	Motion	Nay	Support	Nay	Aye
Divine Painting	\$2,800															
Gotta Paint	\$3,320															
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XIII	New Business Cont.							
	1. Open/Award Bid for Graubner Lobby Paint Project	<u>Roll Call:</u> Ayes: Beauvais, Detkowski, Kopp, Miller Nays: Grandstaff, Meloeny MOTION CARRIED						
	2. Graubner Lobby Carpeting	Beauvais moved and Kopp supported motion to approve the Library Design proposal for the Graubner lobby and meeting room carpeting in the amount of \$41,040. <u>Roll Call:</u> Ayes: Beauvais, Detkowski, Grandstaff, Kopp, Meloeny, Miller Nays: None MOTION CARRIED	Motion	Aye	Aye	Support	Aye	Aye
XIV	Public Participation	None						
XV	Adjournment	At 8:12 P.M., Detkowski moved and Kopp supported motion to adjourn. MOTION CARRIED	Aye	Motion	Aye	Support	Aye	Aye