

**Romeo District Library Board Meeting  
Graubner Library 6:30 P.M.  
September 14, 2016**

**APPROVED MINUTES**

			VOTE						
			Vice President	Trustee	Secretary	Trustee	Treasurer	President	
Agenda Item			Motion /Discussion	Beauvais	Detkowski	Grandstaff	Kopp	Meloeny	Miller
<b>I</b>	<b>Call to Order</b>	Meeting called to order at 6:30 P.M. Board Present: Beauvais, Detkowski, Kopp, Miller, Meloeny Board Absent: Grandstaff Staff Present: McNaughton, Boerman, Schultz							
<b>II</b>	<b>Pledge of Allegiance</b>								
<b>III</b>	<b>Introductions</b>	None							
<b>IV</b>	<b>Approval of the Agenda</b>	Meloeny moved and Kopp supported motion to approve the agenda of the regular board meeting of September 14, 2016. <b>MOTION CARRIED</b>	Aye	Aye	Absent	Support	Motion	Aye	
<b>V</b>	<b>Approval of the Minutes</b>	Kopp moved and Detkowski supported motion to approve the minutes of the August 10, 2016 regular board meeting with the following revision: Item XII, Old Business, #1 Lobby Renovation, revise Roll Call votes to read Detkowski "Nay." <b>MOTION CARRIED</b>	Aye	Support	Absent	Motion	Aye	Aye	
<b>VI</b>	<b>Public Participation</b>	None							
<b>VII</b>	<b>Financial Issues and Reports</b>  1-2. Approval of Vouchers/ Receipts	The check register and an additional Open Items report were passed out.  Beauvais moved and Meloeny supported motion to approve vouchers in the amount of \$111,123.20 and receipts in the amount of \$46,852.04. <b>MOTION CARRIED</b>	Motion	Nay	Absent	Aye	Support	Aye	
<b>VIII</b>	<b>Report of the President</b> 1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities.							
<b>IX</b>	<b>Report From Friends of the Library</b>	No report this month.							
<b>X</b>	<b>Director's Report</b>	McNaughton gave overview of items outlined in the director's report.							

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<b>XI</b>	<b>Monthly Policy Review</b>	Policy Review: <i>Credit Card Transaction Policy</i> New credit cards through Huntington Bank will soon be available. The current credit card policy will be revised to accommodate any changes as a result of these new cards. Once completed, the policy will be brought back to the board for approval.						
<b>XII</b>	<b>Old Business</b>	None						
<b>XIII</b>	<b>New Business</b>							
	1. Graubner Branch Carpeting	McNaughton will obtain updated pricing for carpeting in the Graubner lobby as initial quotes were obtained two years ago. He will bring back to the board once completed.						
	2. Director's and Officer's Insurance Policy Renewal	McNaughton requested approval to renew our Director's and Officer's insurance with our current company, Selective Insurance. The renewal policy offers slightly more coverage at a lower premium.  Beauvais moved and Kopp supported motion to approve the renewal of the Director's and Officer's insurance policy as presented. <b>MOTION CARRIED</b>	Motion	Aye	Absent	Support	Aye	Aye
	3. Closed Session	At 7:11 P.M., Meloeny moved and Beauvais supported motion to enter into closed session to discuss annual director's evaluation. <u>Roll Call:</u> Ayes: Beauvais, Detkowski, Kopp, Meloeny, Miller Nays: None Absent: Grandstaff <b>MOTION CARRIED</b>  At 7:39 P.M., Meloeny moved and Beauvais supported motion to adjourn closed session and return to the regular board meeting. <b>MOTION CARRIED</b>	Support	Aye	Absent	Aye	Motion	Aye
			Support	Aye	Absent	Aye	Motion	Aye

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<b>XIII</b>	<b>New Business Cont.</b>	Beauvais moved and Meloeny supported motion to approve a 3% increase with an additional \$3,000 bonus for director, John McNaughton. <u>Roll Call:</u> Ayes: Beauvais, Meloeny, Miller Nays: Detkowski, Kopp Absent: Grandstaff <b>MOTION CARRIED</b>	Motion	Nay	Absent	Nay	Support	Aye
<b>XIV</b>	<b>Public Participation</b>	None						
<b>XV</b>	<b>Adjournment</b>	At 7:42 P.M., Meloeny moved and Beauvais supported motion to adjourn. <b>MOTION CARRIED</b>	Support	Aye	Absent	Aye	Motion	Aye