

**Romeo District Library Board Meeting  
Graubner Library 6:30 P.M.  
August 10, 2016**

**APPROVED MINUTES**

			VOTE					
			Vice President	Trustee	Secretary	Trustee	Treasurer	President
	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Grandstaff	Kopp	Meloeny	Miller
<b>I</b>	<b>Call to Order</b>	Meeting called to order at 6:30 P.M. Board Present: Beauvais, Detkowski, Grandstaff, Kopp, Miller Board Absent: Meloeny Staff Present: McNaughton, Boerman, Schultz						
<b>II</b>	<b>Pledge of Allegiance</b>							
<b>III</b>	<b>Introductions</b>	None						
<b>IV</b>	<b>Approval of the Agenda</b>	Grandstaff moved and Beauvais supported motion to approve the agenda of the regular board meeting of August 10, 2016 with the following revision: Move Old Business Item #2, to New Business Item #1. Move Old Business Item #3 to New Business Item #2. Original New Business Items #2-3-4 move to Items #3-4-5 respectively. <b>MOTION CARRIED</b>	Support	Aye	Motion	Aye	Absent	Aye
<b>V</b>	<b>Approval of the Minutes</b>	Kopp moved and Detkowski supported motion to approve the minutes of the July 13, 2016 regular board meeting. <b>MOTION CARRIED</b>	Aye	Support	Aye	Motion	Absent	Aye
<b>VI</b>	<b>Public Participation</b>	None						
<b>VII</b>	<b>Financial Issues and Reports</b>  1-2. Approval of Vouchers/ Receipts	The check register and an additional Open Items report were passed out.  Beauvais moved and Grandstaff supported motion to approve vouchers in the mount of \$63,315.66 and receipts in the amount of \$4,762.68. <b>MOTION CARRIED</b>	Motion	Nay	Support	Aye	Absent	Aye
<b>VIII</b>	<b>Report of the President</b> 1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities.						
<b>IX</b>	<b>Report From Friends of the Library</b>	No report this month.						
<b>X</b>	<b>Director's Report</b>	McNaughton gave overview of items outlined in the director's report.						

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<b>XI</b>	<b>Monthly Policy Review</b>	Policy Review: Compliance With The Americans With Disabilities Act Board reviewed and determined that policy is to remain as currently written.						
<b>XII</b>	<b>Old Business</b> 1. Lobby Renovation	<p>McNaughton had provided in the board packet a copy of the same proposal and pricing as previously discussed several months ago. McNaughton requested approval for funding.</p> <p>Grandstaff moved and Kopp supported motion to approve the lobby renovation project per the invoice as presented in the amount of \$55,265.00.</p> <p><u>Roll Call</u> Ayes: Detkowski, Grandstaff, Miller, Beauvais, Kopp Nays: None Absent: Meloeny <b>MOTION CARRIED</b></p> <p>McNaughton agreed to notify board members when significant decisions are being made regarding the renovation.</p>	Aye	Aye	Motion	Support	Absent	Aye
<b>XIII</b>	<b>New Business</b> 1. EveryLibrary Starting Point  2. Computer Use Policy Revisit	<p>McNaughton gave an overview of what initial steps would be taken within the community by EveryLibrary. Information gathered could be used in the development of the strategic plan as well.</p> <p>Beauvais moved and Grandstaff supported motion to engage the assistance of EveryLibrary organization. <b>MOTION CARRIED</b></p> <p>McNaughton will contact the director at Grand Rapids Library and confirm that RDL can use their policy verbatim. This item will be on next month's agenda under old business.</p>	Motion	Nay	Support	Nay	Absent	Aye

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Motion /Discussion								
<b>XIII</b>	<b>New Business Cont.</b>							
	3. Plante Moran Preliminary Date	The board agreed on September 20 <sup>th</sup> or 22 <sup>nd</sup> as 6:30 P.M.as potential dates for Plante Moran’s preliminary presentation of the 2015-2016 audit findings.						
	4. Business Owners/Workers Compensation Policy Renewal	Based on competitive bid data, McNaughton requested that the Business Owners/Workers Compensation insurance policy be renewed with the current company.  Kopp moved and Grandstaff supported motion to approve the renewal of the Business Owners/Workers Compensation insurance policy as presented with the addition of the Terrorism rider. <b>MOTION CARRIED</b>	Aye	Aye	Support	Motion	Absent	Aye
	5. Closed Session	At 7:45 P.M., Beauvais moved and Kopp supported motion to enter into closed session to discuss director’s annual evaluation.  <u>Roll Call:</u> Ayes: Grandstaff, Miller, Beauvais, Kopp, Detkowski Nays: None <b>MOTION CARRIED</b>  At 8:06 P.M., Beauvais moved and Kopp supported motion to adjourn closed session and return to the regular board meeting. <b>MOTION CARRIED</b>	Motion	Aye	Aye	Support	Absent	Aye
			Motion	Aye	Aye	Support	Absent	Aye
<b>XIV</b>	<b>Public Participation</b>	None						
<b>XV</b>	<b>Adjournment</b>	At 8:08 P.M., Kopp moved and Detkowski supported motion to adjourn. <b>MOTION CARRIED</b>	Aye	Support	Aye	Motion	Absent	Aye