

## **. Display and Exhibits**

It is part of the Library's function to provide access to intellectual and cultural resources to the community. Thus, the Romeo District Library welcomes the opportunity to allow community groups, organizations, or individuals to use the various display areas of the Graubner Library. Space is provided for displays of an educational, cultural, civic or recreations nature rather than for commercial, religious or political purposes.

Solicitation and distribution of literature will be considered under the same criteria as display material.

Exhibits in the Library are seen by anyone who walks into the Library—both children and adults who may have various degrees of sophistication. The materials of the exhibits must therefore meet what is generally known as “a standard as acceptable to the community.”

Application for exhibits must be made through the Library Director's office and will be on a first-come, first-served basis. The Library shall have the final decision on the content and arrangement of all exhibits. Every item must meet the Library's standard of value and quality and the Library reserves the right to reject any part of an exhibit or to change the manner of display.

All publicity material relating to exhibits shall be submitted for approval by the Library.

Areas available to the public for display are (1) the glass exhibit cases, and (2) the bulletin boards or wall space.

It is the responsibility of the exhibitor to set up and remove the exhibits. Exhibits will normally be scheduled for a period of no longer than one calendar month. Exceptions must be approved by the Library Director.

The Library does not carry insurance on, and is not responsible for any items owned by the exhibitor. The Library will not provide storage for the property of organizations or individuals displaying in the Library. All exhibitors are required to sign a form which releases the Library from any responsibility for exhibited items. (see Appendix 7)