

**Romeo District Library Board Meeting
Graubner Library 6:30 P.M.
July 13, 2016**

APPROVED MINUTES

			VOTE					
Agenda Item		Motion /Discussion	Vice President Beauvais	Trustee Detkowski	Secretary Grandstaff	Trustee Kopp	Treasurer Meloeny	President Miller
I	Call to Order	Meeting called to order at 6:30 P.M. Board Present: Beauvais, Detkowski, Grandstaff, Kopp, Miller, Meloeny Staff Present: McNaughton, Boerman, Schultz						
II	Pledge of Allegiance							
III	Introductions	None						
IV	Approval of the Agenda	Grandstaff moved and Beauvais supported motion to approve the agenda of the regular board meeting of July 13, 2016 with the following amendment: Under Item V, change to read: Approval of minutes from meeting of June 8 th and Public Budget Hearing/Special Meeting of June 22nd. MOTION CARRIED	Support	Aye	Motion	Aye	Aye	Aye
V	Approval of the Minutes	Meloeny moved and Grandstaff supported motion to approve the minutes of the June 8, 2016 regular board meeting and the June 22, 2016 Public Budget Hearing/Special Meeting. MOTION CARRIED	Aye	Aye	Support	Aye	Motion	Aye
VI	Public Participation	Sebastiano Previti, Washington Twp. Trustee candidate, introduced himself.						
VII	Financial Issues and Reports 1-2. Approval of Vouchers/ Receipts	The check register and an additional Open Items report were passed out. Beauvais moved and Grandstaff supported motion to approve vouchers in the mount of \$129,481.08 and receipts in the amount of \$15,297.38. MOTION CARRIED	Motion	Nay	Support	Aye	Aye	Aye
VIII	Report of the President 1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities. Grandstaff commented on the box located in the Children's room for a summer reading contest with State Representative, Peter Lucido's name and photograph on it. He felt it was inappropriate and requested it be removed. The board agreed that until next month's meeting, it is the director's decision as to how this should be handled. This topic will be on next month's board meeting agenda.						

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	2. Presentation: John Chrastka From "EveryLibrary"	Skype presentation by John Chrastka from EveryLibrary.						
IX	Report From Friends of the Library	Marcie Cornett stated that the total revenue from the July 9 th Celebration of Gardens and Art was \$7,000. This total includes \$2,000 from book sales. The reserve fund for the RDL Bookmobile is \$12,000. There is a DVD sale at the Graubner Library on July 16 th . The Friends will be selling hot dogs and snacks at the Pet Expo taking place on August 13 th .						
X	Director's Report	McNaughton gave overview of items outlined in the director's report.						
XI	Monthly Policy Review	Policy For Review: Computer Use Policy Beauvais would like the policy to include the ramifications of on-line harassment with the use of library computers. Meloeny would like a clause added that legal action can be taken should someone violate the use of personal software on library computers. McNaughton will contact Lance Werner for his thoughts regarding the potential of legal action on either of these two issues. McNaughton will bring this policy with any recommended revisions as well as a new policy to next month's board meeting.						
XII	Old Business 1. Director Evaluation - Process and Procedures	McNaughton will email board members his goals and self evaluation. Once received, board members will complete their director evaluations. McNaughton will meet with Grandstaff and Meloeny to review results. If it is determined that there are items that need to be addressed, it will be discussed in closed session at the August 10 th regular board meeting.						

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XIII	New Business							
	1. Trustee Self-Evaluations	Grandstaff moved and Beauvais supported motion for the Board of Trustee self-evaluations to continue for the fiscal year 2016-2017. MOTION CARRIED	Support	Nay	Motion	Nay	Aye	Aye
	2. Annual Review of Board Committees Per By-Laws	Grandstaff moved and Beauvais supported motion to continue as a Committee of the Whole for the fiscal year 2016-2017. <u>Roll Call</u> Ayes: Grandstaff, Miller, Beauvais Nays: Meloeny, Kopp, Detkowski MOTION FAILED The board agreed that should the need arise for a special committee, Miller will make a recommendation to the board and a small committee will be organized.	Support	Nay	Motion	Nay	Nay	Aye
XIV	Public Participation	None						
XV	Adjournment	At 8:29 P.M., Kopp moved and Grandstaff supported motion to adjourn. MOTION CARRIED	Aye	Aye	Support	Motion	Aye	Aye