

**Romeo District Library Board Meeting
Graubner Library 6:30 P.M.
May 11, 2016**

APPROVED MINUTES

			VOTE						
			Vice President	Trustee	Secretary	Trustee	Treasurer	President	
Agenda Item			Motion /Discussion	Beauvais	Detkowski	Grandstaff	Kopp	Meloeny	Miller
I	Call to Order	Meeting called to order at 6:30 P.M. Board Present: Beauvais, Detkowski, Grandstaff, Kopp, Miller, Meloeny Staff Present: Boerman, McNaughton, Schultz							
II	Pledge of Allegiance								
III	Introductions	None							
IV	Approval of the Agenda	Detkowski requested that Item XI, Policy Review -Code of Responsibility- Board of Directors, be stricken from the agenda as this is not a library policy. Detkowski further requested that review of officer positions be added. Beauvais moved and Grandstaff supported motion to approve the agenda of the regular board meeting of May 11, 2016 with the following amendment: Under XIII, New Business, add Item #3 Review The Officer Positions Due to The Reappointment of Grandstaff and Miller. MOTION CARRIED	Motion	Nay	Support	Nay	Aye	Aye	
V	Approval of the Minutes	Grandstaff moved and Meloeny supported motion to approve the minutes of the April 13, 2016 regular board meeting. MOTION CARRIED	Aye	Aye	Motion	Aye	Support	Aye	
VI	Public Participation	Brandon Noll introduced himself and stated he was running for Washington Twp. Trustee in the upcoming fall election.							
VII	Financial Issues and Reports	The check register and an additional Open Items report were passed out.							
	1-2. Approval of Vouchers/ Receipts	Grandstaff moved and Beauvais supported motion to approve vouchers in the amount of \$206,105.39 and receipts in the amount of \$25,508.01. MOTION CARRIED Roll Call: Ayes: Beauvais, Detkowski, Grandstaff, Kopp, Meloeny, Miller Nays: None	Support	Aye	Motion	Aye	Aye	Aye	

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VIII	Report of the President 1. Trustee Reports/Comments 2. Trustee Training: Short Takes For Trustees	Board members commented on the past month's meetings and activities. Video entitled "Board Self Evaluation" was shown.						
IX	Report From Friends of the Library	Donna Folland did a live presentation on how to navigate through the Friends of The Library web site. She invited everyone to the Altered Books Reception at 6:00 p.m. on Friday, May 13 th at the Starkweather Arts Center. She also asked that calendars be marked for the Celebration of Gardens and Art taking place on July 9 th .						
X	Director's Report	McNaughton gave overview of items outlined in the director's report.						
XI	Monthly Policy Review	Policy For Review: Code of Responsibility - Board of Directors Revise all references of Board of Directors to Board of Trustees. Beauvais moved and Grandstaff supported motion to approve the Code of Responsibility-Board of Trustees as amended with today's date. MOTION CARRIED	Motion	Aye	Support	Aye	Aye	Aye
XII	Old Business 1. Draft of 2016-2017 Operating Budget 2. Set Date For Open Hearing Of 2016-2017 Budget	There are no revisions to the draft budget presented in the April board meeting. Grandstaff moved and Meloeny supported motion to send out the RDL 2016-2017 draft budget to the three participating municipalities. MOTION CARRIED Meloeny moved and Grandstaff supported motion to set June 22, 2016 for the 2016-2017 Budget Public Hearing: It will be held at the Graubner Library at 6:30 P.M. MOTION CARRIED McNaughton will provide budget detail documentation within the next week to board members and include it in next month's board packet.	Aye	Aye	Motion	Aye	Support	Aye
			Aye	Aye	Support	Aye	Motion	Aye

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XIII	New Business							
	1. Trustees – Email Through The Library (DB)	Beauvais moved and Grandstaff supported motion to have RDL email addresses assigned to those members requesting one. MOTION CARRIED Board member email address will be added to the RDL web site.	Motion	Aye	Support	Aye	Aye	Aye
	2. Mentoring New Trustees (DB)	Beauvais moved and Grandstaff supported motion to establish a trustee mentoring program which would include a procedure and policy statement. MOTION WITHDRAWN It was agreed that newly appointed trustee members would direct all questions and concerns to the director.						
	3. Review Officer Positions	Discussion surrounded the length of time board members remain in their respective trustee positions.						
XIV	Public Participation	Donna Folland cautioned that while diversity is welcomed; the continual dissention between board members risks eliminating the progress that has been made over the past few years.						
XV	Adjournment	At 9:22 P.M., Beauvais moved and Kopp supported motion to adjourn. MOTION CARRIED	Motion	Aye	Aye	Aye	Support	Aye