

**Romeo District Library Board Meeting
Graubner Library 6:30 P.M.
March 9, 2016**

APPROVED MINUTES

			VOTE					
			Vice President	Trustee	Secretary	Trustee	Treasurer	President
	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Grandstaff	Kopp	Meloeny	Miller
I	Call to Order	Meeting called to order at 6:30 P.M. Board Present: Beauvais, Detkowski, Grandstaff, Kopp, Miller Board Absent: Meloeny Staff Present: Boerman, McNaughton, Schultz						
II	Pledge of Allegiance							
III	Introductions	None						
IV	Approval of the Agenda	Beauvais moved and Grandstaff supported motion to approve the agenda of the regular board meeting of March 9, 2016 with the following change: Change Item XV to "Motion to enter into closed session to discuss Washington Twp. versus Romeo District Library." Add Item XVI, "Adjournment." Under Item XIII, move #1, "Graubner lobby renovation proposal: Chris DeBear" to Item X, Director's Report, #2. MOTION CARRIED	Motion	Aye	Support	Aye	Absent	Aye
V	Approval of the Minutes	Kopp moved and Grandstaff supported motion to approve the minutes of the February 16, 2016 regular board meeting. MOTION CARRIED	Aye	Aye	Support	Kopp	Absent	Aye
VI	Public Participation	None						
VII	Financial Issues and Reports	Updated open items report and check register were passed out.						
	1-2. Approval of Vouchers/ Receipts	Beauvais moved and Grandstaff supported motion to approve vouchers in the amount of \$70,135.61 and receipts in the amount of \$326,995.19. MOTION CARRIED	Motion	Aye	Support	Aye	Absent	Aye
VIII	Report of the President							
	1. Trustee Reports/Comments	Board members commented on the past month's meetings and activities.						
	2. Trustee Training: Short Takes For Trustees	Video regarding "Working Effectively With Friends" was shown.						
IX	Report From Friends of the Library	No report this month. Reminder of Friends annual meeting on April 19 th at 7:00 P.M. at the Kezar Library. Invitations will be sent out next week.						

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X	Director's Report	McNaughton gave overview of items outlined in the director's report.						
	1. Director Goals Update	McNaughton reviewed his Director Goals for 2015-2016 outlining what has been completed and plans for items left to accomplish.						
	2. Graubner Lobby Renovation Proposal: Chris DeBear	Chris DeBear, Library Design, passed out and reviewed a proposed floor plan for the Graubner lobby.						
XI	Monthly Policy Review	Policy For Review: Circulation Policy Policy was reviewed and approved to remain as is.						
XII	Old Business							
	1. Trustee Goals Update	Miller reviewed the Board Responsibilities and Goals for 2015/2016. The board agreed to begin the process of the director's evaluation this May. McNaughton agreed to provide the board with a preliminary 2016/2017 budget at the April board meeting. It was agreed to begin the discussions for the strategic plan in June.						
	2. Public Relations Policy	Miller cited reasons why a recent interview aired on WBRW of Washington Twp. Supervisor, Dan O'Leary, by board member Gary Kopp violated both the RDL Public Relations Policy and the RDL Code of Responsibility for the Board of Trustees.						
	3. Trustee Code of Responsibility							
XIII	New Business							
	1. Graubner Lobby Renovation Proposal	Covered under Director's Report.						
	2. Short and Long Term Vision For Kezar – G.K.	Kopp stated that there should be a short term and a long term vision for both the Graubner and Kezar library. McNaughton stated that it was part of the boards' goals as part of the strategic plans as discussed under XII, Trustees Goals Update.						
XIV	Public Participation	None						

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XV	Closed Session	<p>At 8:50 P.M., Detkowski moved and Beauvais supported motion to enter into closed session to discuss Washington Township versus Romeo District Library.</p> <p><u>Roll Call</u> Ayes: Beauvais, Detkowski, Grandstaff, Kopp, Miller Nays: None MOTION CARRIED</p> <p>Individuals participating in closed session: Beauvais, Detkowski, Grandstaff, Kopp, Miller and McNaughton</p> <p>At 9:00 P.M., Beauvais moved and Detkowski supported motion to adjourn closed session and return to the regular board meeting. MOTION CARRIED</p>	Support	Motion	Aye	Aye	Absent	Aye
			Motion	Support	Aye	Aye	Absent	Aye
XV	Adjournment	<p>At 9:01 P.M., Detkowski moved and Kopp supported motion to adjourn. MOTION CARRIED</p>	Aye	Motion	Aye	Support	Absent	Aye