

**Romeo District Library Board Meeting  
Graubner Library 6:30 P.M.  
June 10, 2015**

**APPROVED MINUTES**

			VOTE					
			Vice President	Secretary	Trustee	Trustee	Treasurer	President
I	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Fortuna	Grandstaff	Meloeny	Miller
<b>I</b>	<b>Call to Order</b>	Meeting called to order at 6:30 P.M. Board Present: Beauvais, Detkowski, Grandstaff, Meloeny, Miller Late Arrival: Fortuna Staff Present: Boerman, McNaughton, Schultz						
<b>II</b>	<b>Pledge of Allegiance</b>							
<b>III</b>	<b>Introductions</b>							
<b>IV</b>	<b>Approval of the Agenda</b>	Grandstaff moved and Beauvais supported motion to approve the agenda of the regular board meeting of June 10, 2015. <b>MOTION CARRIED</b>	Support	Aye	Absent	Motion	Aye	Aye
<b>V</b>	<b>Approval of the Minutes</b>	Beauvais moved and Grandstaff supported motion to approve the minutes of the May 13, 2015 regular board meeting and the May 26, 2015 Special Board Meeting. <b>MOTION CARRIED</b>	Motion	Aye	Absent	Support	Aye	Aye
<b>VI</b>	<b>Public Participation</b>	None						
<b>VII</b>	<b>Financial Issues and Reports</b>	Updated open items report and check register were passed out.						
	1. Approval of Vouchers/ Receipts	Beauvais moved and Grandstaff supported motion to approve vouchers in the amount of \$107,280.63 and receipts in the amount of \$104,408.76. <b>MOTION CARRIED</b>	Aye	Aye	Absent	Motion	Support	Aye
<b>VIII</b>	<b>Report of the President</b>	Miller indicated that there is a new FOIA law that requires implementation by July 1, 2015. McNaughton stated that it is necessary for RDL to adopt a new FOIA policy and have it implemented and posted in the newspaper by the July 1 <sup>st</sup> date. This topic will be added to the June 24, 2015 Special Board Meeting agenda. McNaughton will include the new policy in the June 24 board packet.						
	1. Committee Reports	Miller reminded the board that starting with the July board meeting, viewing Trustee Short Take videos will begin. This item will be on the agenda under Report of the President.						
	Bill Grandstaff, SLC	No report this month.						
	Personnel Committee	See Item #1 Under Old Business						
	Finance Committee	See Item #2 Under New Business						

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Agenda Item		Motion /Discussion	Beauvais	Detkowski	Fortuna	Grandstaff	Meloeny	Miller
<b>IX</b>	<b>Report From Friends of the Library</b>	<p>Donna Folland reminded everyone that tickets for the Garden Walk go on sale June 15<sup>th</sup>. Starkweather is sponsoring the Moonflowers Afterglow. Folland gave an overview of the upcoming events being sponsored by Friends.</p> <p>Miller presented Folland a check for \$250. Monies were raised through donations given by the board members, the library director and from the sale of garden plants from Miller's personal residence.</p>						
<b>X</b>	<b>Director's Report</b>	McNaughton gave a brief overview of items covered in the director's report provided in the board packet.						
<b>XI</b>	<b>Old Business</b>							
	1. Closed Session	<p>At 6:54 PM, Fortuna moved and Beauvais supported motion to enter into closed session to discuss details of Director evaluation and current employee contracts. Individuals participating in closed session: Beauvais, Detkowski, Grandstaff, Meloeny, Miller, McNaughton and attorney Craig Schwartz.</p> <p>ROLL CALL: Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Nays: None <b>MOTION CARRIED</b></p> <p>At 7:25 PM, Fortuna moved and Grandstaff supported motion to adjourn closed session and return to the regularly scheduled board meeting.</p> <p>ROLL CALL: Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Nays: None <b>MOTION CARRIED</b></p>	Support	Aye	Motion	Aye	Aye	Aye
	2. QSAC Update	McNaughton stated that there are two policies that need to be written. He agreed to draft a Public Relations Policy and a Disaster Response Plan and present to the board for approval as a committee of a whole.	Aye	Aye	Motion	Support	Aye	Aye

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XII	Agenda Item	Motion /Discussion						
	<b>New Business</b>							
	1. Trustee Officer Positions/ Committee Appointments	Grandstaff moved and Beauvais supported motion to retain all board members in their current positions with the exception of Grandstaff assuming the role of secretary. ROLL CALL: Ayes: Beauvais, Fortuna, Grandstaff, Meloeny, Miller Nays: Detkowski <b>MOTION CARRIED</b>  Detkowski moved to amend the bylaws to elect the trustee officer positions in July when all new board members will be present. Motion failed to receive a second. <b>MOTION FAILED</b>  Miller moved and Grandstaff supported motion to make all committees a committee of a whole for one year. ROLL CALL: Ayes: Beauvais, Fortuna, Grandstaff, Miller Nays: Detkowski, Meloeny <b>MOTION CARRIED</b>	Support	Nay	Aye	Motion	Aye	Aye
	2. 2015-2016 Draft Budget	The board agreed to take the 2015-2016 proposed budget as provided in the board packet to the public hearing on June 24, 2015. Copies of the proposed budget will be delivered to Washington Twp., Bruce Twp., and The Village of Romeo.	Aye	Nay	Aye	Aye	Nay	Aye
	<b>XIII Public Participation</b>	Terese Servito-Smith, Bruce Township resident, introduced herself and acknowledged the board for running a professional meeting.						
	<b>XIV Adjournment</b>	At 8:45 P.M., Detkowski moved and Meloeny supported motion to adjourn. <b>MOTION CARRIED</b>	Aye	Motion	Aye	Aye	Support	Aye