Romeo District Library Board Meeting  
Graubner Library 6:00pm  
May 13, 2015

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<th>Agenda Item</th>
<th>Motion/Discussion</th>
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| I Call to Order | Meeting called to order at 6:30 P.M.  
Board Present: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller  
Staff Present: Boerman, McNaughton, Schultz | Vice President: Beauvais  
Secretary: Detkowski  
Trustee: Fortuna  
Trustee: Grandstaff  
Treasurer: Meloeny  
President: Miller | Aye  
Aye  
Aye  
Motion  
Support  
Aye |
| II Pledge of Allegiance | | |
| III Introductions | | |
| IV Approval of the Agenda | Grandstaff moved and Meloeny supported motion to approve the agenda of the regular board meeting of May 13, 2015.  
MOTION CARRIED | | Aye  
Aye  
Aye  
Motion  
Support  
Aye |
| V Approval of the Minutes | Beauvais moved and Grandstaff supported motion to approve the minutes of the April 8, 2015 regular board meeting with the following correction.  
Under Section V, Approval of the Minutes, Roll Call reads:  
Ayes: Detkowski, Fortuna, Meloeny, Miller  
Nays: Beauvais, Grandstaff  
Change to Read:  
Ayes: Beauvais, Detkowski, Fortuna, Meloeny  
Nays: Grandstaff, Miller  
MOTION CARRIED | | Motion  
Aye  
Aye  
Support  
Aye  
Aye |
| VI Public Participation | None | |
| VII Financial Issues and Reports | Updated open items report and check register were passed out.  
1. Approval of Vouchers/Receipts  
Beauvais moved and Grandstaff supported motion to approve vouchers in the amount of $131,061.11 and receipts in the amount of $3,713.85.  
MOTION CARRIED | | Motion  
Aye  
Aye  
Support  
Aye  
Aye |
| VIII Report of the President | 1. Committee Reports  
Bill Grandstaff, SLC  
Personnel Committee  
Finance Committee  
Grandstaff gave a brief overview of the SLC meeting held on April 9th.  
The Personnel Committee met on Wednesday, May 6 to discuss the director’s annual evaluation.  
Finance Committee will hold their next meeting on Tuesday, May 26 at 6:30 PM to begin budget preparations. | | |
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| IX Report From Friends of the Library | Donna Folland introduced four members of Friends of the Library who were present. Each member outlined their objectives for their respective role.  
  Folland reminded everyone of their book sale on May 16. In response to McNaughton's request to help fund summer reading programs, Folland provided a check for $1,400. It is also to be used as a staff appreciation fund. Folland stated they pledge their support for the acquisition of a bookmobile as one of their long term projects to be used to increase outreach. They are dedicating proceeds from the Garden Walk to help fund this project. Folland identified three people that have been selected for the Library and Information Science Scholarship. RDL employee, Julie Oparka is a $500 award recipient. Folland asked for an individual to be a Friend's liaison. Bill Grandstaff volunteered for the position. |
| X Director's Report                   | McNaughton gave a brief overview of items in covered in the director's report provided in the board packet.                                                                                                                                 |
| XI Old Business                       | Miller made a motion on behalf of the Personnel Committee to adopt the Director 1 Year Review Timeline and Evaluation Summation as presented.  
  **MOTION CARRIED**  
  All board members have submitted self evaluations with the exception of Detkowski who will have his submitted to Miller within two weeks.  
  McNaughton stated that he has completed the QSAC Level One application with the exception of three concerns that will be addressed prior to the next board meeting.  
  Meloeny made a motion on behalf of the Finance Committee to approve the snow removal/lawn service, custodial and parking lot repairs as presented in the previous board packet.  
  **ROLL CALL:**  
  Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller  
  Nays: None  
  **MOTION CARRIED** |
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| XI Old Business  
3. Library Trustee Duties and Responsibilities | Detkowski reviewed board job descriptions included in the board packet. He suggested a policy be written or the bylaws amended to include what the expectations are of each board member. Miller suggested a workshop be scheduled to discuss revisions to the bylaws. Workshop will be scheduled in the August/September timeframe so that new Washington Twp. board member can be included. |
| XII New Business | None |
| XIII Closed Session | At 7:34 P.M., Detkowski moved and Fortuna supported motion to enter into closed session to discuss employee contract renewals.  
ROLL CALL:  
Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller  
Nays: None  
MOTION CARRIED  
Individuals participating in closed session: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller, McNaughton, attorney Craig Schwartz.  
At 8:38 P.M., Fortuna moved and Grandstaff supported motion to adjourn closed session and resume the open meeting of the regularly scheduled board meeting.  
MOTION CARRIED |
| XIII Public Participation | Kathy Fannon, retired RDL Librarian, stated that as a tax payer, she is extremely disappointed by how much money has been spent to have a lawyer negotiate the union contracts. She feels strongly that no attorneys should be necessary for the actual negotiations. |
| XIV Adjournment | At 8:39 P.M., Meloeny moved and Grandstaff supported motion to adjourn.  
MOTION CARRIED |