

**Romeo District Library Board Meeting  
Graubner Library 7:00pm  
June 11, 2014**

**APPROVED MINUTES**

			VOTE					
			Vice President	Trustee	Trustee	Trustee	Treasurer	President
	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Fortuna	Grandstaff	Meloeny	Miller
<b>I</b>	<b>Call to Order</b>	Meeting called to order at 7:00 P.M. Present: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Staff Members Present: Boerman, McNaughton, Schultz, Sickles						
<b>II</b>	<b>Pledge of Allegiance</b>							
<b>III</b>	<b>Introductions</b>	Miller introduced new RDL Director, John McNaughton.						
<b>IV</b>	<b>Approval of the Agenda</b>	Grandstaff moved and Detkowski supported motion to approve the agenda of the regular board meeting of June 11, 2014. <b>MOTION CARRIED</b>	Aye	Support	Aye	Motion	Aye	Aye
<b>V</b>	<b>Approval of the Minutes</b>	Beauvais moved and Grandstaff supported motion to approve the minutes of the May 12, 2014 regular board meeting. <b>MOTION CARRIED</b>	Motion	Aye	Aye	Support	Aye	Aye
<b>VI</b>	<b>Financial Issues and Reports</b>							
	1. Report by Business Mgr. Concerning Library Finances	Updated open items report, check register, summary of disbursements, and proposed 2014-2015 budget were passed out.						
	2. Approval of Vouchers	Grandstaff moved and Meloeny supported motion to approve vouchers in the amount of \$55,632.60. <b>MOTION CARRIED</b>	Aye	Aye	Aye	Motion	Support	Aye
	3. Approval of Receipts	Beauvais moved and Grandstaff supported motion to approve receipts in the amount of \$4,403.00. <b>MOTION CARRIED</b>	Motion	Aye	Aye	Motion	Aye	Aye
<b>VII</b>	<b>Report of the President</b>							
	1. Committee Reports							
	Bill Grandstaff, SLC	Grandstaff gave a brief overview of the last SLC meeting held on May 29 <sup>th</sup> .						
	Personnel Committee	See New Business						
	Finance Committee	See New Business						

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<b>VIII</b>	<b>Report From Friends of the Library</b>	<p>Jean Viviano stated that their next meeting will be held June 16<sup>th</sup> at the Kezar Library. Starting June 21, the basement at Kezar will be open one Saturday per month for book sales from 10:30 AM -1:30 PM. Friends are now accepting PayPal for book store sales.</p> <p>Viviano reminded everyone about the Garden Walk on Saturday, July 12. Tickets are \$10. Starkweather is handling the afterglow with food, wine and entertainment. Tickets are \$20 and will be available at both libraries.</p>						
<b>IX</b>	<b>Director's Report</b>	Sickles did an overview of each item in her director's report.						
<b>X</b>	<b>Old Business</b>	None						
<b>XI</b>	<b>New Business</b> 1. Addressing Concerns From Washington Township	<p>Fortuna moved and Grandstaff supported motion to send response prepared by Interim Director, Linda Sickles, on behalf of the Board to Washington Township and keep on file should it be needed further for Bruce Township and The Village of Romeo.</p> <p><b>MOTION CARRIED</b></p>	Aye	Aye	Motion	Support	Aye	Aye
<b>XI</b>	<b>New Business Cont.</b> 2. Recommendation From Personnel Committee	<p>The Personnel Committee moves that the accompanying proposed pay ranges for non-union employees be adopted for the fiscal year 2014-15.</p> <p>ROLL CALL: Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Nays: None</p> <p><b>MOTION CARRIED</b></p> <p>The Personnel Committee moves that the accompanying draft of a performance appraisal document be added to the personnel policy for use in evaluating non-union employees to accompany recommendations for pay increases and for disciplinary purposes.</p> <p><b>MOTION CARRIED</b></p>	Aye	Aye	Aye	Aye	Aye	Aye
			Aye	Aye	Aye	Aye	Aye	Aye

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	<b>New Business Cont.</b>							
	3. Recommendation from Finance Committee For Final Amended Budget For 2013-2014	The Finance Committee moves to approve the 2013-2014 amended budget as submitted at the beginning of this meeting.  ROLL CALL: Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Nays: None <b>MOTION CARRIED</b>	Aye	Aye	Aye	Aye	Aye	Aye
	4. Recommendation From Finance Committee To Move 2014-2015 Proposed Budget to June 25 Budget Hearing	The Finance Committee moves to take the 2014-2015 proposed budget to the public hearing on June 25, 2014. Copies of the proposed budget will be delivered to Washington Twp., Bruce Twp., and The Village of Romeo.  ROLL CALL: Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Nays: None <b>MOTION CARRIED</b>	Aye	Aye	Aye	Aye	Aye	Aye
		There will be a special meeting immediately following the public hearing to vote on the proposed 2014-2015 budget.						
	5. Library Calendar of Board Meetings & Closures	Grandstaff moved and Beauvais supported motion to adopt the 2014-2015 Library Calendar of Board Meetings and Closures. <b>MOTION CARRIED</b>	Support	Aye	Aye	Motion	Aye	Aye
<b>XII</b>	<b>Public Participation</b>	None						
<b>XIII</b>	<b>Adjournment</b>	At 8:48 P.M., Detkowski moved and Meloeny supported motion to adjourn. <b>MOTION CARRIED</b>	Aye	Motion	Aye	Aye	Support	Aye