

**Romeo District Library Board Meeting
Graubner Library 7:00pm
February 10, 2014**

APPROVED MINUTES

			VOTE					
			Vice President	Trustee	Trustee	Trustee	Treasurer	President
	Agenda Item	Motion /Discussion	Beauvais	Detkowski	Fortuna	Grandstaff	Meloeny	Miller
I	Call to Order	Meeting called to order at 7:02 P.M. Present: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Staff Members Present: Boerman, Schultz, Sickles						
II	Pledge of Allegiance							
III	Introductions	None at this time.						
IV	Approval of the Agenda	Beauvais moved and Meloeny supported motion to approve the agenda of the regular board meeting of February 10, 2014. MOTION CARRIED	Motion	Aye	Aye	Aye	Support	Aye
V	Approval of the Minutes	Grandstaff moved and Beauvais supported motion to approve the minutes of the January 8, 2014 regular board meeting. MOTION CARRIED	Support	Aye	Aye	Motion	Aye	Aye
VI	Presentation by Bradbury/Gossage/Sager Search Firm	Jobeth Bradbury and Karen Miller from the Bradbury/Gossage/Sager search firm gave an overview of the process they will use in finalizing their list of recommended candidates for a permanent director.						
VII	Financial Issues and Reports							
	1. Report by Business Mgr. Concerning Library Finances	Updated open items report, check register, and summary of disbursements were passed out.						
	2. Approval of Vouchers	Fortuna moved and Grandstaff supported motion to approve vouchers in the amount of \$44,933.46. MOTION CARRIED	Aye	Aye	Motion	Support	Aye	Aye
	3. Approval of Receipts.	Beauvais moved and Grandstaff supported motion to approve receipts in the amount of \$751,446.26. MOTION CARRIED	Motion	Aye	Aye	Support	Aye	Aye
VIII	Report of the President							
	1. Committee Reports							
	a. Bill Grandstaff, SLC	Grandstaff stated that the January meeting covered basic housekeeping type issues. There is no meeting in February.						
	b. Personnel Committee	The Personnel Committee selected Bradbury/Gossage/Sager as the search firm for a permanent director.						

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VIII	<p>Report of the President Cont.</p> <p>1. Committee Reports Cont. c. Finance Committee</p> <p>2. Future Board Meeting Dates</p>	<p>There was no meeting this month due to extreme weather conditions.</p> <p>Miller requested that the board consider changing dates of the March, April and May, 2014 board meetings due to a schedule conflict.</p> <p>Grandstaff moved and Detkowski supported motion to change the regularly scheduled board meetings as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="border: none;"><u>From</u></td> <td style="border: none;"><u>To</u></td> </tr> <tr> <td style="border: none;">March 12, 2014</td> <td style="border: none;">March 10, 2013</td> </tr> <tr> <td style="border: none;">April 9, 2014</td> <td style="border: none;">April 14, 2014</td> </tr> <tr> <td style="border: none;">May 14, 2014</td> <td style="border: none;">May 12, 2014</td> </tr> </table> <p>MOTION CARRIED</p>						<u>From</u>	<u>To</u>	March 12, 2014	March 10, 2013	April 9, 2014	April 14, 2014	May 14, 2014	May 12, 2014	Aye	Support	Aye	Motion	Aye	Aye
<u>From</u>	<u>To</u>																				
March 12, 2014	March 10, 2013																				
April 9, 2014	April 14, 2014																				
May 14, 2014	May 12, 2014																				
IX	Report From Friends of the Library	<p>The entire board was present. Jean Viviano introduced Joann Lenaway, Nancy O'Brien, and Donna Folland as the Friends of the Library new board members.</p>																			
X	Director's Report	<p>Sickles recapped her director's report. During the discussion regarding building issues, it was agreed that rather than have a separate building committee, the Facilities Manager will put together a prioritized list of items needing attention and present it to the Finance Committee.</p> <p>As a point of information, Sickles stated that she is going forward with filling the position of Adult/Teen Services Manager.</p> <p>Grandstaff moved and Detkowski supported motion to approve the budget as presented by the Finance Committee.</p> <p>Roll Call : Ayes: Beauvais, Detkowski, Fortuna, Grandstaff, Meloeny, Miller Nays: None</p> <p>MOTION CARRIED</p>						Aye	Aye	Aye	Aye	Aye	Aye								

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XI	Old Business 1. Employee Handbook 2. Director Search	All RDL staff members have received the latest version of the Employee Handbook. Jobeth Bradbury will meet with the Personnel Committee to review recommended candidates on April 30, 2014. She requested that the library set the salary range. Grandstaff moved and Beauvais supported motion to set the annual salary range for the director at \$75,000 - \$85,000. Roll Call: Ayes: Beauvais, Fortuna, Grandstaff, Meloeny, Miller Nays: Detkowski MOTION CARRIED	Aye	Nay	Aye	Aye	Aye	Aye
XII	New Business	None						
XI	Public Participation	None						
XII	Adjournment	At 9:27 P.M., Detkowski moved and Meloeny supported motion to adjourn. MOTION CARRIED	Aye	Motion	Aye	Aye	Support	Aye