

**Romeo District Library Board Meeting
Graubner Library 7:00pm
May 8, 2013**

APPROVED MINUTES

			VOTE						
			Treasurer	President	Trustee	Secretary	Trustee	Vice President	
Agenda Item			Motion /Discussion	Beauvais	Collins	Fortuna	Lenaway	Meloeny	Miller
I	Call to Order	Meeting called to order at 7:02 P.M. Members Present: Beauvais, Collins, Fortuna, Lenaway, Meloeny, Miller Members Absent: None Staff Members Present: Boerman, Schultz, Valyi-Hax							
II	Pledge of Allegiance								
III	Introductions	None							
IV	Approval of the Agenda	Miller moved and Meloeny supported motion to approve the agenda of the regular board meeting of May 8, 2013. MOTION CARRIED	Aye	Aye	Aye	Aye	Support	Motion	
V	Approval of the Minutes	Beauvais moved and Miller supported motion to approve the minutes of the April 10, 2013 regular board meeting. MOTION CARRIED	Motion	Aye	Aye	Aye	Aye	Support	
VI	Financial Issues and Reports								
	1. Report by the Director Concerning Library Finances	An updated open items report, check and payroll register, and summary of disbursements were passed out.							
	2. Approval of Vouchers	Beauvais moved and Meloeny supported motion to approve vouchers in the amount of \$115,643.49. MOTION CARRIED	Motion	Aye	Aye	Aye	Support	Aye	
	3. Approval of Receipts	Lenaway moved and Beauvais supported motion to approve receipts in the amount of \$5,951.86. MOTION CARRIED	Support	Aye	Aye	Motion	Aye	Aye	
VII	Report of the President								
	1. Committee Reviews/Reports	Finance Committee: Beauvais gave an overview of the meeting held with Dawn Lovrovich, UBS, on April 29. They discussed the upcoming budget. There will be another budget meeting at the beginning of June. Beauvais stated that RDL is in good shape and to date, has not had to touch the fund balance. Beauvais stated that part of UBS investments are in short term CD's and if additional monies are necessary as a result of any Strategic Planning decisions, these funds should be available without penalty. They discussed the possibility of having a UBS credit card for the library and a credit/debit card for the library customers. It is expected that having these cards through UBS would be costly. Valyi-Hax will look into other small business alternatives for these cards. The public budget hearing will be June 25.							

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VII	Report of the President Cont. 1. Committee Reviews/Reports	<p>Strategic Planning Committee: Valyi-Hax stated that there were many focus group meetings held throughout the month of April. There was not high attendance; however, those that did attend were very passionate, high users. All attendees are willing to be a part of the next phase of the Strategic Planning Group where they will actually meet and begin developing the mission and vision statement.</p> <p>In the next couple of days, Valyi-Hax will be sending out an invitation to individuals to participate in this next phase of the Strategic Planning Committee. To date, members of the committee include Valyi-Hax, three board members, three staff members and several members of the public. Valyi-Hax would like flexibility in establishing meeting times until after the first scheduled meeting where the group will determine the best and appropriate meeting times.</p> <p>Valyi-Hax will formalize the notes taken at all of the focus group meetings and schedule the first Strategic Planning Committee Meeting based on responses from the invitations. The goal is to have this completed prior to the next board meeting.</p>						
VIII	Report From Friends of the Library	No report from Friends. Valyi-Hax reminded everyone of the upcoming book sale at Graubner Library on May 21–May 24 and May 28–May 31.						
IX	Director’s Report	I. The Executive Director of the Michigan Library Association reports good news for libraries this fiscal year. The Michigan Legislature is working on next year’s budget. The Senate appropriations committee recommended higher funding for libraries than we have seen in four years. While the numbers won't be finalized until House and Senate conference committees meet to hash out the differences between the two versions of the budget, libraries are getting some much needed attention. Proposed numbers include an additional \$1,000,000 of state aid to libraries, and increased funding for Renaissance Zone reimbursements, as well of a couple of other programs that could potentially add over \$5,000,000 in new money to Michigan Libraries. All Michigan libraries can thank the hard work of MLA and its lobbying firm GCSI for these improvements.						

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IX	Director's Report Cont.	<p>II. Penal Fines – In 1835, the delegates to the first Michigan Constitutional Convention passed a constitutional provision that encouraged the legislature to provide for libraries in Michigan with penal fines being used to support them. The 1963 Constitutional Convention readopted a provision from the 1908 Constitutional Convention which guaranteed that all fines collected for violation of state penal laws are to be used exclusively for library purposes.</p> <p>Statutes provide the legal basis for courts to impose penal fines and costs in both criminal and civil cases. Judges have discretion in deciding the actual amount of fines and court costs, which results in a fluctuation of penal fines from year to year and from county to county. In other words, penal fines are not a stable source of library funding.</p> <p>Municipalities can and do circumvent the constitutional penal fine provisions by adopting their own local parallel ordinances. When violators are fined under local ordinances rather than under state penal laws, the fines paid do not go to public libraries. A flow chart from the Library of Michigan that describes penal fines was included in the board packet.</p> <p>III. On April 24, Heather VanFleet and Valyi-Hax attended the Romeo High School's Career Day to represent librarianship as a career choice to the students. A thank-you note from Evva Dossin was included in the board packet.</p> <p>IV. On Thursday, May 2, Valyi-Hax attended a meeting for people who are interested in participating in Leadership Macomb. This was an opportunity for her to network with other businesses and nonprofits in Macomb County, and to expand awareness of library services to them. Past participants have included individuals from hospitals, city government, churches, insurance businesses, hotels, among many others.</p> <p>V. On Saturday, May 18, Valyi-Hax will be helping out as part of Romeo's 175th Anniversary Celebration. It's going to be a big event with entertainment, food trucks, a Children's Activity Zone, and a laser light show later that evening. The Kezar Library will be participating by hosting magician Gordon Russ for several hours.</p>						

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IX	<p>Director’s Report Cont. 1. Department Reports Adult Services</p>	<p>Glen’s Robots program was a roaring success with over 110 patrons participating. Paul Revere’s Ride had only 5 people attend; Heather’s Pie Swap brought in 14 patrons (and requests for it to be held annually), and Grant Budgeting had 2 patrons attend. The Book groups had better attendance with the Tuesday book group having 9 patrons and Make Mine Murder had a new high of 8 patrons discussing Julia Keller’s “A Killing in the Hills”.</p> <p>The Summer Reading Programs got their final push for program set up. Heather also secured all the Family Fun Day events. Family Fun Day will be July 27. Glen took the time to be sure all the neighbors are ready for the cannon firing on May 18th of this month as part of his Civil War Day.</p> <p>Heather and Kathy participated in a few events outside the Library that reflected their passion for and expertise with books. They handed out books for World Book Night on April 23rd. The Library was a designated pick up spot for books again this year. It was a great night to be 2 of 25,000 Book Givers who gave away 500,000 books nationally. They also participated as judges in the Bookseller’s Best contest. Jeannette Smith was also a judge. Booksellers Best is a contest for romance authors and the librarians participated as part of the Detroit Chapter of the Romance Writers of America.</p> <p>They faxed a record number of 31 faxes for patrons, as well as 8 Outreach visits, and 1 exam proctored.</p>						
	Children’s Services	<p>They started April off with a Kiwanis bang. The Romeo Area Kiwanis donated their time and money to hold their annual Kiwanis One Day here at the library. They selected six crafts and paid for healthy snacks for the April 6th event. They had 150 children participate.</p> <p>Their Lego Club met with 23 participants. Vader’s Fist, The 501st Legion brought some Star Wars fun. Six characters came to the library for a meet and greet and photo ops. They incorporated a Nerf shooting gallery and a</p>						

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IX	Director's Report Cont. 1. Department Reports Cont. Children's Services Cont.	<p>plethora of crafts to round out the event. We had 200 participants. We had five participants in our Earth Day storytime. Other children came to the library after school and we had 12 kids do an Earth Day craft. Their cooperation with Macomb Family Services is still going strong with three sessions and 90 participants. They have moved on to literacy through nutrition in the playgroup.</p>						
	Kezar Branch	<p>Kezar hosted local business Sacred Spaces on April 25th. Although there were only 8 attendees, it was a fantastic program. The ladies spoke about old grave stones and the symbology of the art work along with the history of cemeteries and Victorian funerary customs.</p> <p>Stacie took an on-line Genealogy for Librarians class through the University of Wisconsin. She will be sharing what she learned with the Romeo Genealogy Society on May 14th along with being able to further help the genealogy patrons at Kezar.</p> <p>This month Kezar hosted two kindergarten classes from Amanda Moore. Chuck does a quick storytime, gives the kids a tour and also they get their new library cards. They have been doing this for at least the past 6 years and always look forward to it.</p> <p>On May 9th, they will be hosting a Prescription Drug Assistance program and they are expecting a good turnout. The Area Agency on Aging will be putting on the program but it is targeted to all age groups and will discuss the various prescription drug programs that are available, even for those with insurance.</p> <p>The bird bath that was given by the Friends in memory of Evva Schuster now has a stone memorial plaque. Rob and Kim Wing have been doing a great job of putting new spring plants in the planters and in the ground.</p>						

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	<p>Director's Report Cont.</p> <p>1. Department Reports Cont. Technical Services</p>	<p>Technical services processed 894 items for the Graubner Library and 177 items for the Kezar Library in the month of April. They have also completed their loss prevention project on the video games at the Graubner Library which should eliminate thievery.</p>						
	<p>2. Special Report From Kezar</p>	<p>Stacie gave the board an update on the activities at Kezar. She stated that Chuck is finishing up his lapsit storytime and will be continuing with their regular drop-in. Chuck will also be finishing up with the Croswell storytimes this month. Last month, Kezar hosted two Kindergarten classes. Chuck read them stories, taught them songs, and they received their library cards.</p> <p>Kezar continues to have a good turnout for both the crochet group and the book group. Julie Oparka, who runs the crochet group, will have her book, <i>Crochetopedia</i>, next month. Kezar will have a book launch for her in early fall. Julie wanted to wait until then so that it would coincide with a new beginner crochet class.</p> <p>Kezar is hosting a Prescription Drug Assistance Program on May 9 at 6:00 P.M. The various prescription drug plans and how they can be of use to everyone will be covered.</p> <p>Stacie recently finished a Genealogy for Librarians class through the University of Wisconsin. She will be speaking to the Romeo Genealogy group on Tuesday, May 14, regarding the things she has learned.</p> <p>Stacie acknowledged Rob and Kim Wing for the gardens at Kezar. Earlier this spring, Rob added outdoor lighting and Kim recently added new spring plants to the planters along with some new bulbs.</p> <p>The Friends of the Library purchased and placed a bird bath in the garden last year in memory of longtime board member and friend, Evva Schuster. Last week, a new stone plaque was placed there in memory of Evva. Stacie has ordered new chairs for 8 computer tables at Kezar.</p>						

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X	Old Business	None						
XI	New Business	None						
XII	Public Participation	None						
XIII	Adjournment	At 7:53 P.M., Miller moved and Lenaway supported motion to adjourn. MOTION CARRIED	Aye	Aye	Aye	Support	Aye	Motion