

Romeo District Library
Board Meeting
Graubner Library, 5:00 P.M.
May 23, 2011

APPROVED MINUTES

| | | | VOTE | | | | | |
|------|--|--|----------|-----------|-----------|-----------|----------------|------------|
| | | | Trustee | Treasurer | Secretary | President | Vice President | Trustee |
| | | | Beauvais | Bosheers | Collins | Eubank | Miller | Okoniewski |
| | Agenda Item | Motion/Discussion | | | | | | |
| I | Call to Order | Meeting called to order at 5:00 P.M. Members Present: Beauvais, Bosheers, Collins, Eubank, Miller, Okoniewski, Custer Members Absent: None | X | X | X | X | X | X |
| III | Pledge of Allegiance | | | | | | | |
| III | Introductions | Announced resignation of Board Secretary, Carol Marshall, and introduced her replacement, Debra Beauvais. Also announced resignation of Board Treasurer, Kathy Bosheers. Introduced Joann Lenaway replacing Bosheers effective with next meeting. | | | | | | |
| IV | Approval of the Agenda | Bosheers moved and Miller supported motion to approve the agenda with the following changes: Under New Business, add item (e) UBS Final Resolution, (f) Approval of Search Firm, (g) Trustee Emeritus, (h) Election Process. MOTION CARRIED | Aye | Motion | Aye | Aye | Support | Aye |
| V | Approval of the Minutes | Bosheers moved and Okoniewski supported motion to approve April minutes. MOTION CARRIED | Aye | Motion | Aye | Aye | Aye | Support |
| | | Collins moved and Miller supported motion to table the May 11, 2011, minutes until next meeting. MOTION CARRIED | Aye | Aye | Motion | Aye | Support | Aye |
| VI | Public Participation | None | | | | | | |
| VII | Financial Issues & Reports a. Report by Director Concerning Library Finances | No additional comments or questions. | | | | | | |
| VIII | Report of the Board President | Due to the addition of several new board members, Eubank suggested a trustee training seminar. Custer has previously worked with New Center in setting this up. Custer stated that library law should be included in this training. Seminar could be covered in two sessions, one Monday evening and one all day Saturday. Garden Walk is scheduled for July 16, 2011. Collins moved and Miller supported motion to establish By-Law Committee consisting of Collins, Eubank and Okoniewski. MOTION CARRIED The Kezar Lower Level Committee is on hold at this time. It was agreed that employees working at Kezar should bring forth their ideas prior to any committee making suggestions or taking action. | Aye | Aye | Motion | Aye | Support | Aye |

Romeo District Library
Board Meeting
Graubner Library, 5:00 P.M.
May 23, 2011

APPROVED MINUTES

| | | VOTE | | | | | | |
|-------------|--|---|----------|-----------|-----------|-----------|----------------|------------|
| Agenda Item | | Motion/Discussion | Trustee | Treasurer | Secretary | President | Vice President | Trustee |
| | | | Beauvais | Bosheers | Collins | Eubank | Miller | Okoniewski |
| IX | Board Reports a. Finance Committee b. Personnel Committee | Debra Beauvais will become a member of the Finance Committee replacing Kathy Bosheers. UBS is being set up as the RDL investment firm. Okoniewski moved and Collins supported motion to hire Hartzel-Mika Consulting as the search firm for RDL's new director. Roll Call: Beauvais Aye Bosheers Aye Collins Aye Eubank Aye Miller Aye Okoniewski Aye MOTION CARRIED | Aye | Aye | Support | Aye | Aye | Motion |
| X | Director's General Report | Family Fun Day is scheduled for July 23, 2011. The Graubner Foundation has agreed to fund the event. Miller would like better understanding of "weeding" process. Custer agreed to dig into why such a deep weeding was done. Okoniewski moved and Miller supported motion to have library director present employee survey to the staff. Instructions will include that survey is to be returned directly to the Personnel Committee who will present summary results to the board. MOTION CARRIED | Aye | Aye | Aye | Aye | Support | Motion |
| XI | Old Business | No additional comments or questions. | | | | | | |
| XII | New Business a. Accounting Contract b. Advanced Director's Workshop | Okoniewski moved and Miller supported motion to accept letter of understanding between Brockmann and Custer for accounting services at the cost of \$1,470 for basic services and extended services at the rate of \$19.42 per hour, not to exceed \$588 per month until the end of September, 2011. MOTION CARRIED Miller moved and Bosheers supported motion to approve Custer to attend the state Advanced Director's Workshop on September 20, 2011, and to pay registration and travel expenses. MOTION CARRIED | Aye | Aye | Aye | Aye | Support | Motion |
| | | | Aye | Support | Aye | Aye | Motion | Aye |

Romeo District Library
Board Meeting
Graubner Library, 5:00 P.M.
May 23, 2011

APPROVED MINUTES

VOTE

| | | Trustee | Treasurer | Secretary | President | Vice President | Trustee |
|-------------|-----------------------------|----------|-----------|-----------|-----------|----------------|------------|
| Agenda Item | | Beauvais | Bosheers | Collins | Eubank | Miller | Okoniewski |
| XII | New Business Cont. | | | | | | |
| | c. Parking Lot Catch Basins | Aye | Aye | Support | Aye | Motion | Aye |
| | d. Auditor | Aye | Motion | Aye | Aye | Support | Aye |
| | e. UBS Final Resolution | Aye | Motion | Aye | Aye | Support | Aye |
| | f. Approval of Search Firm | | | | | | |
| | g. Trustee Emeritus | Aye | Motion | Aye | Aye | Aye | Support |
| | h. Election Process | | | | | | |
| XIII | Adjourn | Aye | Aye | Motion | Aye | Support | Aye |