

<p>Romeo District Library Regular Meeting</p> <p>Wednesday, July 14, 2010</p> <p>Graubner Library 65821 Van Dyke Washington, Michigan 48095</p> <p>MINUTES</p>	<p>DRAFT MINUTES</p>
<p>President Kathleen Eubank called the meeting to order at 7:02 pm.</p> <p>Members present: Kathleen Eubank, Kathy Bosheers, Carol Marshall, Elizabeth Miller, Anna Reiz, Stephanie Sochowicz</p> <p>Members absent: None</p> <p>Employees present: Library Director Mary Elizabeth Harper and Donna Picklo, Administrative Assistant as recording secretary. Also Ben Pollock, RDL Facilities Manager.</p> <p>Others Present: Susan Brockmann, Bruce Twp. Clerk.; Joyce Hennessee</p>	<p>CALL TO ORDER</p>
<p>APPROVAL OF AGENDA: Motion by Bosheers, support by Miller to approve agenda with following additions:</p> <p>IX. Old Business</p> <ul style="list-style-type: none"> a. Union Contract Status b. Attorney Fees Status <p>APPROVAL OF MINUTES: Motion by Bosheers, support by Marshall to approve the minutes of June 9, 2010 Board of Trustees meeting.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> <p>PUBLIC PARTICIPATION None</p> <p>FINANCIAL REPORT/INVESTMENTS: Bosheers' request to separately show delinquent property taxes still to be taken care of; Brockmann is aware. Audit to begin 1st week of August with John Gideon.</p>	<p>AGENDA</p> <p>APPROVAL OF MINUTES June 9th BOARD OF TRUSTEES</p> <p>MOTION CARRIED</p> <p>PUBLIC PARTICIPATION</p> <p>FINANCIAL REPORT/INVESTMENTS</p>

<p>Motion by Reiz, support by Miller to approve June financials as presented.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p>	<p style="text-align: right;">MOTION CARRIED</p>
<p>BILLS AND SALARIES: Harper stated that she had approved two merit raises issued to staff in previous year.</p> <p>Motion by Marshall, support by Sochowicz to pay the June bills and salaries as presented.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p>	<p style="text-align: right;">BILLS AND SALARIES</p> <p style="text-align: right;">MOTION CARRIED</p>
<p>DIRECTOR'S REPORT: In addition to the following written report, Harper said Board members interested in testing Kindles should let her know. The anniversary celebrations for both branches will occur next year. The self check machines discussed last month are still a work in progress, libraries that currently have self check machines in our area are Clinton-Macomb and Rochester Hills Libraries.</p> <p>Director's Report Library staff and Friends were at the Washington Twp festival on both June 12th and 13th, handing out library information and selling books. They had so much fun they will also be at Bruce Twp's Open House on 31 July.</p> <p>Staff will also be holding a Family Fun Day at Graubner from noon – 4. Washington's Fire House One is bringing an ambulance and fire engine and there will be games, face-painting, various demonstrations, and free ice cream for children donated by the Friends.</p> <p>The Romeo Lions are donating \$1,000.00 to the Library for the purchase of Kindles; staff are currently testing both the device and the instructions that will be included with the Kindle at checkout. We will begin doing regular demonstrations of Kindles at both Senior Centers in September.</p> <p>With money saved by including our newsletter with the Parks and Recreation brochure, we purchased a banner to use each September, promoting Library Card Sign Up Month. It will appear this year at the north end of Main Street in Romeo.</p> <p>In a discussion about goal setting using the Strategic Plan approved in January 2010, staff from both buildings called</p>	<p style="text-align: right;">DIRECTOR'S REPORT</p>

<p>out replacing furniture at Graubner—specifically the teen area, children’s area couches, and fireplace as a high priority. Librarians are also hopeful that funding for programming can be restored to the operations budget.</p> <p>The packets this month include old photos of Kezar, minutes from 1999 RDL meetings discussing Kezar construction, and a history of the Library, in addition to details about alternatives for the porch foundation.</p>	
<p>OLD BUSINESS: KEZAR CONSTRUCTION: Discussion regarding increased price of project. Harper to contact Mike Rozny to inquire if RDL needs to rebid project since price has increased. Harper to speak with Marian McLaughlin, Village Clerk, to verify who has authority over project (the State or the Village). Bosheers suggests all contracts be reviewed by RDL attorney.</p> <p>Motion by Miller, support by Marshall for Board to meet Monday, July 19th at 6:00 pm with information from all necessary parties in order to make a decision on which direction to go with the project.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> <p>UNION CONTRACT STATUS: One group has talked to UAW and Harper expects to hear something soon.</p> <p>ATTORNEY FEES STATUS: Attorney is disinclined to reduce fees.</p>	<p style="text-align: center;">OLD BUSINESS KEZAR CONSTRUCTION</p> <p style="text-align: center;">BOARD MEETING JULY 19</p> <p style="text-align: center;">MOTION CARRIED</p> <p style="text-align: center;">UNION CONTRACT STATUS</p> <p style="text-align: center;">ATTORNEY FEES</p>
<p>NEW BUSINESS: BOARD MEETING DATES: Board members were in agreement to continue to meet the 2nd Wednesday of the month at 7 pm.</p> <p>SUNDAY SCHEDULE: Harper recommends library to be closed on Sundays in September due to low patron usage. The following Sundays the Library to be closed without pay: Dec 26, Jan 2, and April 24.</p> <p>Motion by Miller, support by Reiz to accept the closed Sunday schedule as submitted.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> <p>CLOSED DAYS/HOLIDAYS FOR 2011-2011: Motion by Bosheers, support by Marshall to accept the holiday closings for 2010-2011 as submitted.</p>	<p style="text-align: center;">NEW BUSINESS BOARD MEETING DATES</p> <p style="text-align: center;">SUNDAY SCHEDULE</p> <p style="text-align: center;">MOTION CARRIED</p> <p style="text-align: center;">CLOSED/HOLIDAYS FOR 2010-2011</p>

<p>AYES: ALL NAYS: NONE ABSENT: NONE</p> <p>RDL GOALS FOR FY 2010-2011: Discussion regarding moving drop box; outside lighting and security issues at Kezar on Strategic Plan.</p> <p>COMMENTS: Marshall questioned if Michael Pohlod was recognized for his service the Board. Bosheers voiced her concern of the weeds & mulch in front of Graubner Library.</p>	<p style="text-align: right;">MOTION CARRIED</p> <p style="text-align: center;">RDL GOALS FY 2010-2011</p> <p style="text-align: right;">COMMENTS</p>
<p>ADJOURNMENT: Motion by Bosheers, support by Miller to adjourn at 8:47 pm.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p>	<p style="text-align: right;">ADJOURNMENT</p> <p style="text-align: right;">MOTION CARRIED</p>
<p>_____</p> <p>Stephanie Sochowicz , Secretary Date _____</p> <p>_____</p> <p>Donna Picklo, Recording Secretary Date _____</p>	