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| <p>Romeo District Library Regular Meeting</p> <p>Wednesday, November 11, 2009</p> <p>Graubner Branch Meeting Room 65821 Van Dyke Washington, Michigan</p> <p>MINUTES</p> | <p>APPROVED MINUTES</p> |
| <p>Vice-President Kathleen Eubank called the meeting to order at 7:00pm</p> <p>Members present: Kathleen Eubank, Elizabeth Miller, Michael Pohlod, Stephanie Sochowicz, Anna Reiz</p> <p>Members absent: None</p> <p>Employees Present: Library Director Mary Elizabeth Harper and Donna Picklo, Administrative Assistant as recording secretary</p> <p>Others Present: Jeff Zyvon, Ava Center</p> | <p>CALL TO ORDER</p> |
| <p>AGENDA: Motion by Miller, support by Pohlod to approve agenda with following amendments:</p> <p>IX. Old Business c. Block Grant Permit</p> <p>X. New Business e. Bruce Twp. Accounting Contract f. Certificate of Appreciation for Julie Yelick-Miller</p> <p>AYE: ALL NAY: NONE ABSENT: NONE</p> | <p>APPROVAL OF AGENDA</p> <p>MOTION CARRIED</p> |
| <p>APPROVAL OF MINUTES: Motion by Pohlod, support by Sochowicz to approve the minutes of October 14, 2009 Board of Trustees meeting with following correction: Trustee Vice-President Kathleen Eubank</p> <p>AYE: ALL NAY: NONE ABSENT: NONE</p> <p>PUBLIC PARTICIPATION AVA CENTER CUT THRU: Jeff Zyvon informed the board of his intention to request an amendment from the Washington Township Planning Board to current Ava Center site plan. Mr. Zyvon is not in favor of a cut thru between the Ava Center and the Library.</p> | <p>APPROVAL OF MINUTES October 14TH BOARD OF TRUSTEES</p> <p>MOTION CARRIED</p> <p>PUBLIC PARTICIPATION AVA CENTER</p> |

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| <p>FINANCIAL REPORT/INVESTMENTS: Treasurer Pohlod expressed concern about the journal entries getting to Susan Brockman in a timely manner in order to have an accurate financial statement.</p> <p>Motion by Pohlod, support by Reiz to approve financials as presented.</p> <p>AYE: ALL NAYS: NONE ABSENT: NONE</p> | <p>FINANCIAL REPORT/INVESTMENTS</p> <p>MOTION CARRIED</p> |
| <p>BILLS AND SALARIES: Discussion regarding public phone in Graubner lobby. Director Harper stated the phone is rarely used and the board discussed removing the phone.</p> <p>Motion by Pohlod, support by Sochowicz to remove public phone in Graubner lobby.</p> <p>AYE: ALL NAYS: NONE ABSENT: NONE</p> <p>Motion by Sochowicz, support by Pohlod to approve the bills and salaries as presented.</p> <p>AYE: ALL NAYS: NONE ABSENT: NONE</p> <p>Motion by Pohlod, support by Miler to amend budget per Director Harper's handout.</p> <p>AYE: ALL NAYS: NONE ABSENT: NONE</p> | <p>BILLS AND SALARIES</p> <p>PUBLIC PHONE</p> <p>APPROVAL OF BILLS AND SALARIES</p> <p>MOTION CARRIED</p> <p>AMEND BUDGET</p> <p>MOTION CARRIED</p> |
| <p>DIRECTOR'S REPORT: Director Harper reported: front door at Graubner should be repaired 11-12-09; noticeable progress with the General Controls DDC system project at Graubner; State Aid application was filed 11-11-09; an increase in patron rowdiness and poor conduct; 1st meeting for <i>Action For Earth</i> collaboration grant is November 18th. Board requested Director Harper include a summary of old business in her Director's report.</p> | <p>DIRECTOR'S REPORT</p> |

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| <p>Motion by Miller, support by Sochowicz to enter in contract with Robert Lipka to assist with application process and review bids for Kezar ramp for a flat sum of \$1,000.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> | <p>CONTRACT WITH ROBERT LIPKA</p> <p>MOTION CARRIED</p> |
| <p>OLD BUSINESS: STRATEGIC PLAN: Tabled until December per Sochowicz. BOARD TRAINING: Training is scheduled for December 5, 2009 at 10 am at Graubner. Harper to contact Christine Lind-Hage to confirm date and time. Director Harper to contact Library attorney to inquire about pro-bono presentation to board.</p> <p>BLOCK GRANT PERMIT Motion by Miller, support by Reiz for Director Harper to obtain permits from Village to move Kezar ramp from North side to the East side of the building.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> | <p>OLD BUSINESS STRATEGIC PLAN BOARD TRAINING</p> <p>BLOCK GRANT PERMIT</p> <p>MOTION CARRIED</p> |
| <p>NEW BUSINESS: ADOPT MERS BENEFIT E Director Harper requested motion to adopt MERS Traditional E.</p> <p>Motion by Miler, support by Pohlod to adopt MERS Traditional E.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> <p>AMEND BY-LAWS Harper requested following procedure be written in the by-laws: In the event of the President resigns, the Vice-President shall assume the office of President and shall appoint a Vice-President.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> <p>AVA CENTER The board supports Ava Center request for site amendment.</p> <p>Motion by Miller, support by Reiz to have Ava Center pay for all costs associated with cut thru in the event Washington Twp requires it. The board does not want a cut thru.</p> | <p>NEW BUSINESS MERS</p> <p>MOTION CARRIED</p> <p>AMEND BY-LAWS</p> <p>MOTION CARRIED</p> <p>AVA CENTER</p> |

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| <p>AYES: Miller, Reiz, Eubanks, Sochowicz NAYS: Pohlod ABSENT: NONE</p> <p>Motion by Miller, support by Reiz to explore other options with planning commission if cut thru is required by planning commission.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> <p>APPROVE 2010 MEETING SCHEDULE Meetings will be held the second Wednesday of the month at 7 pm at Graubner.</p> <p>AYES: NAYS: ABSENT:</p> <p>ACCOUNTING SERVICE PROVIDED BY BRUCE TWP. Harper reported that she and Miller have prepared a draft that is under review at Bruce Twp. Miller said that the contract will include one day a week in-house assistance. Contract will extend thru June 30, 2010.</p> <p>APPRECIATION ACKNOWLEDGEMENT FOR JULIE YELICK-MILLER In appreciation of her years of service to the Romeo Board the board would like to send flowers and a certificate to Julie Yelick-Miller. Future departing board members will receive a certificate of appreciation.</p> <p>Motion by Pohlod, support by Eubank to send flowers and a certificate of appreciation to Julie Yelick-Miller. Future departing board members will receive certificate of appreciation.</p> <p>AYES: ALL NAYS: NONE ABSENT: NONE</p> | <p>MOTION CARRIED</p> <p>MOTION CARRIED</p> <p>2010 MEETING SCHEDULE</p> <p>BRUCE TWP. ACCOUNTING</p> <p>BOARD APPRECIATION</p> <p>MOTION CARRIED</p> |
| <p>COMMENTS: NONE</p> | <p>COMMENTS</p> |

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| <p>ADJOURNMENT: Motion by Reiz, support by Miller to adjourn at 8:40 pm.</p> <p>AYE: ALL NAY: NONE ABSENT: NONE</p> | <p>ADJOURNMENT</p> <p>MOTION CARRIED</p> |
| <p>_____</p> <p>Stephanie Sochowicz , Secretary Date</p> <p>_____</p> <p>Donna Picklo, Recording Secretary Date</p> | |