

Regular Meeting
March 14, 2007

Board Members Present: Wilson, Sergott, Reiz, Eubank, Yelick-Miller
Board Members Absent: Schuster
Staff Present: Feher, Harrison, Gunter, Yochim
Public Present: Ed Lynch, Edward Jones Investment Advisor; Mike Drugach, UAW Representative

Board President, Yelick-Miller called the meeting to order at 7:00 PM.

Yelick-Miller welcomed Ed Lynch and Mike Drugach who were both in attendance. She suggested the agenda be amended to place Ed Lynch after the Public Participation portion of the meeting. Sergott requested that the Board add "Closed Session – Union Negotiations" before Library Bills. Yelick-Miller asked Mike Drugach if he required a spot on the agenda to speak and he said it wasn't necessary. She informed him that otherwise he could speak for two minutes during the Public Participation portion of the meeting.

Eubank made a motion supported by Sergott to approve the amended agenda. Ayes: All. Nays: None. Motion passed.

Wilson pointed out that in the draft of the February 14, 2007 regular meeting minutes, the motion to come out of closed session was made after the regular meeting resumed and not during the closed session.

Wilson made a motion supported by Reiz to approve the minutes of the regular meeting as revised. Ayes: All. Nays: None. Abstain: Sergott and Eubank. Motion passed.

Reiz made a motion supported by Wilson to approve the minutes of the Executive Session of February 14, 2007. Ayes: All. Nays: None. Abstain: Sergott and Eubank. Motion passed.

PUBLIC PARTICIPATION

Mike Drugach stated that the union had gone through the negotiation process, had some buyer's remorse over the agreement but took the tentative agreement back to the

membership and ratified it. He further stated that in his experience, it was unprecedented for an employer to reject an agreement presented to them. He stated that it was detrimental to future relationships and that the union presented themselves professionally and he felt the union upheld their part of the bargain and they hoped the Board would reconsider.

Ed Lynch gave a brief update on the library's investments. He stated that since local automotive companies were no longer considered investment grade, they could no longer invest in those. He stated that he had been talking to commercial paper companies trying to find out what would be the highest quality, highest rated commercial paper investments available. He stated that the most often recommended quote was for Toyota and he wanted some input from the Board as to whether he should only pursue the LaSalle Bank and General Electric commercial paper issues or add Toyota to the group of investment options. Sergott stated that in our community it would be a negative message to the taxpayers to invest in Toyota in spite of the larger return. Yelick-Miller pointed out that the difference in interest rate was nominal. Lynch pointed out that the laddering strategy that he, Sergott and Harrison had set up initially was working quite well.

FINANCIAL REPORT

January 31, 2007 Balance	\$1,502,348.35
February 28, 2007 Revenues	268,790.33
February 28, 2007 Expenditures	<u>141,736.51</u>
February 28, 2007 Balance	1,629,402.17
Debt Service Fund Balance February 28, 2007	266,423.69

Yelick-Miller pointed out that the Revenue page of the report was missing. Sergott informed the Board that she had requested Washington Township get their check for property taxes to us as soon as possible so that we would have enough money to pay the debt service bill which is due on April 1, 2007. She indicated that she had done this in an effort to avoid the error that was made the prior year of transferring funds inappropriately from the general fund to the debt service fund. She reported that a very substantial check had been received shortly after her conversation with the township.

Eubank made a motion supported by Reiz to accept the Financial Report. Ayes: All. Nays: None. Motion passed.

LIBRARY BILLS

Eubank made a motion supported by Reiz to pay the library bills for the month of March. Ayes: All. Nays: None. Motion passed.

Sergott made a motion supported by Wilson to go into closed session. Ayes: All. Nays: None. Motion passed.

The Board entered into Closed Session at 7:22 PM.

Wilson made a motion supported by Sergott to reconvene the regular meeting. Ayes: All. Nays: None. Motion passed.

DIRECTOR'S REPORT

Harrison noted that circulation had increased 20% at Kezar, mostly due to AV circulation. She noted that there was also an increase in reference statistics. Harrison gave the Board an update on partnering with the Romeo DDA in their request to include Kezar in their trivia question contest. She said the contest requires that people who participate pick up a list of trivia questions at the Kezar Branch and try to answer those questions which may involve obtaining help from staff at Kezar in answering those questions.

OLD BUSINESS

Wilson reported that they were able to come to a resolution with Unit 62 on the timekeeping policy.

Wilson made a motion supported by Reiz that the Board approve the agreement with Unit 91 of Local 412. A roll call vote was taken. Reiz: Aye. Wilson: Aye. Sergott: Aye. Eubank: Aye. Yelick-Miller: Aye. Motion passed.

NEW BUSINESS

Harrison distributed a proposal from General Controls pointing out that this proposal was different from an earlier one they had submitted. She had asked him if they could guarantee that their proposal would resolve the heating and cooling issues and he said they could not. This new proposal recommends not adding an additional boiler but replacing the current one with a boiler of the size recommended in the specs and one that would run at 96% efficiency versus 80% efficiency which is what we currently have. Sergott stated that she had spoken with the Township Building Department and they verified that the current boiler is the correct size, but it may need to be calibrated and we should also have a heating and cooling survey done along with an energy audit. Pollock had told Harrison that the boiler was last calibrated on April 12, 2005.

Sergott suggested that in the light of the conflicting proposals General Controls had given the Board, they hire some neutral person who isn't in the business of selling equipment to evaluate the problems. Harrison asked if Dave Keown at the Washington Township offices could recommend someone, and Sergott said she would ask him. Harrison will call SEMCO to request an energy audit of the building.

Office Area Improvements – Harrison requested approval from the Board to improve the office area in order to isolate the server equipment in its own room so that the temperature could be controlled to protect the server without having a staff member be subjected to the cooler temperatures required for server equipment. She also pointed out

that there would shortly be two additional staff members who would require office space. In an effort to promote collegiality she would like to have staff grouped together by department in the same general area. Harrison further stated that she would like to keep the cost of construction under \$10,000 so that she would not be delayed by the requirement for going out for competitive bids. She informed the Board that they still had \$50,000 in the Capital Outlay account that had not been used yet.

Sergott made a motion supported by Wilson to authorize the Director to spend up to \$9,000 out of the Capital Outlay account for additional office space. Ayes: All. Nays: None. Motion passed. Harrison stated she will get three proposals.

Harrison reported that she had spoken with Ilene Locke, who had donated the funds for the study rooms at Kezar, regarding the use of one of those study rooms as office space for the Romeo DDA. Mrs. Locke expressed her concern that the DDA using the library for their business office might take away from library service. Harrison will look into local village regulations regarding accepting rent for use of a room. Her initial information indicated that it would not be against village regulations as long as it was a not for profit organization, but she will get a more definitive answer. Yelick-Miller and Sergott said the Board should wait until the new Branch Librarian was hired and in place so that person could have input into the decision. Harrison agreed that the decision should not be rushed into until after the strategic plan had been drawn up also.

Yelick-Miller asked if the computer filtering system was in place and Harrison reported that yes it was.

Yelick-Miller asked the results of the mold survey that was done at Kezar. Harrison reported that Mold Experts had informed her that they needed to conduct more tests. Pollock is going to call some other places and ask questions based on the preliminary results given by Mold Experts. Pollock has put three dehumidifiers in place in the basement of Kezar. Sergott suggested that the questionable air may be due to all the old books in the Friends' bookstore and Harrison reported that the preliminary tests showed that the bookstore area did register as a major area of concern.

Yelick-Miller asked if any date had been set for the strategic planning retreat. Harrison will check the meeting room calendar to see which Saturdays in June are open for the retreat, and she will email the Board members with the information. Yelick-Miller suggested they invite former Board members. Sergott suggested each of the supervisors and/or trustees of the townships be invited to attend. Harrison wants to invite the administrative staff to the retreat.

Harrison requested the Board approve signing Elite Lawnscape's proposed lawn maintenance contract which would begin April 1, 2007. Wilson made a motion supported by Eubank to accept the proposal from Elite Lawnscape. Ayes: All. Nays: None. Motion passed.

Wilson made a motion supported by Eubank to adjourn the meeting. Ayes: All. Nays: None. Motion passed.

Meeting adjourned at 8:43 PM.

Linda Feher
Recording Secretary

Evva Schuster
Board Secretary